

**Minutes of the Elgin South Area Forum Meeting held on**

**Tuesday 17<sup>th</sup> March 2015 at 7.00pm in the NEON Building**

**ATTENDANCE:**

Present:	In Attendance:	Apologies:
James Wiseman (Chair) Aileen Marshall (Vice Chair) Christine Clerk (Treasurer) (Minutes) Marilyn Kelly Steven Christie Linda McKenzie	Andrew Mackie, Community Warden Cllr Graham Leadbitter	Cllr James Allan Cllr John Divers Alastair Kennedy (C&RBoECC)

**MINUTES:**

ITEM	RECORD	ACTION
1	<b>Welcome</b> Jim Wiseman took the chair and welcomed everyone	
2	<b>Apologies</b> Apologies were noted as above.	
3	<b>Minutes From Previous meeting – 17<sup>th</sup> February 2015</b> The minutes were accepted without amendment. <b>Proposed.</b> Christine Clerk <b>Seconded</b> James Wiseman	
4	<b>Matters arising</b> <b>Item 5 Community Warden/Police Update</b> Jim Wiseman has replied to Ewan Strachan with the Forum response on the Multi-member Wards Local Area Plan for Elgin South. A concern about reduced public access to Elgin Police Station is being progressed by Alastair Kennedy (C&RBoECC) . <b>Action</b> Jim Wiseman to find out what has been done. <b>Item 6c. Health and Wellbeing</b> Richard Lochhead MSP to contact Aileen Marshall with a suitable date to meet the Forum	<b>JW</b>  <b>AK</b> <b>JW</b>  <b>AM</b>
5	<b>Community Warden/Police Update</b> Andrew Mackie (Community Warden) told the meeting that he was dealing with dogs/dog mess , abandoned vehicles and litter in the ESAF area. He explained that there were only 7 days from an incident of dog fouling to issue a fixed penalty notice and it was not always possible to identify the dog owners or contact them in this time. Dog fouling incidents had been reported at the Old South Kirk . Littering and fly-tipping is similarly presents difficulties in identifying the person responsible. Mr Mackie stated that the community wardens do not have the same communication equipment as Police Officers and are hampered by poor mobile phone reception. A discussion arose about the possibility of Community Wardens being able to access the Wi-Fi signals from schools. <u>Discarded syringes</u> The forum expressed it's concern that there was not sufficient clarity of information to deal with the finding of discarded syringes. Environmental Health did not want to pick up the syringes which were reported to them. The community warden said that he would deal with this matter. Contact 0300 1234566 <b>Action</b> Cllr Graham Leadbitter to approach The Moray Council to add information onto the TMC web site giving specific information on how to deal with the finding of used	<b>AMac</b>  <b>CLLr L</b>

	<p>needles.</p> <p><u>Litter</u></p> <p>There will be once a week joint litter patrols with Elgin High School.</p>	AMac
<b>6</b>	<b>COMMUNITY ISSUES &amp; UPDATES</b>	
<b>6.a</b>	<p><b>School, Sports &amp; Recreation Matters</b></p> <p><b>1. Rezoning</b></p> <p>Paul Watson from TMC Education Department will attend the ESAF meeting on Tuesday 19<sup>th</sup> May. ESAF still has time to respond to the Public consultation after that meeting. Action contact Paul Watson, Quality Improvement Officer. Educational Services, The Moray Council.</p> <p><b>2. High School</b></p> <p>Cutting of the first sod is being delayed. The maximum price cap is too high. There needs to be an application for an increased grant. The discovery of peat at the location of the new school has increased the costs.</p>	JW
<b>6.b</b>	<p><b>Roads and Transportation</b></p> <p>i. WLR</p> <p>A report on the WLR will be delivered at a later date</p>	JW
<b>6.c</b>	<p><b>Health and wellbeing</b></p> <p>Aileen Marshall gave her report.</p> <p>The Fire Service has delivered an update on community safety.</p> <p>The joint Outcomes Group has advised that Moray will be split into two. This is likely to be Elgin/ Lossiemouth/Buckie and Forres/Speyside. The individual communities affected will have to be approached before a final decision is made.</p> <p><u>Integration of Health and Social Care</u></p> <p>On the 1<sup>st</sup> April 2015 the Shadow Board will come into being. It will take another year before it will become the Joint Health and social Care Board. The CEO of the new board is Pam Gowans. Integration will not cover all aspects of health care. All unplanned admissions will be part of the integration. The Moray Council will have the power to run services with other Local councils.</p> <p><u>Pain Clinic</u></p> <p>This clinic is due to open in December when the staff are in place.</p> <p><u>Richard Lochhead MSP</u></p> <p>A meeting with Richard Lochhead has to be arranged in order to discuss health issues at Dr Grays. This will help gather information for the NHS topic at the ESAF meeting on 21<sup>st</sup> April. Might need to know more about the recruitment process for the new Chief executive of NHS Grampian.</p>	Action JW
<b>6.d</b>	<p><b>Housing and Welfare</b></p> <p>No report</p>	
<b>6.e</b>	<p><b>Environmental matters including SPICE</b></p> <p>Steven Christie gave his report. The 9<sup>th</sup> litter pick was on Saturday 14<sup>th</sup> covering Morrision Park, Ladies Walk, Blackfriars and beside LIDL. Fifty bags of rubbish were collected. Dog fouling continues to be a problem. The commitment for volunteers is for one day only. Spice has received two lots of funding. £560 for notice boards and £250 on litter picking equipment. They are seeking funding in conjunction with Elgin Bids to purchase a machine to remove chewing gum from the pavement slabs. Litter picking is associated with a Community Service Order and volunteers are often thought to be doing</p>	

	<p>Community Service. SPICE as an organisation has no issues working with people on a Community Service Order. This situation can be risk managed and offers opportunities for community engagement.</p> <p>REAP is planting out some of the public spaces with herbs. This might encourage more people to get involved with SPICE.</p>	REAP
6.f	<p><b>Town Centre Charrette</b></p> <p>There is to be a final exhibition on 19<sup>th</sup> March in St Giles Church. The Public can go into the exhibition and look at the final designs and report at 2.00pm there is no need to book. The summary presentation of the findings of the public engagement exercise will be at 3pm and again at 7.30pm.</p>	
7	<p><b>TREASURER'S REPORT</b></p> <p>The balance is £7,068.25 A cheque for £200 has been sent to the Moray Forum.</p>	
8	<p><b>FORUM ISSUES</b></p> <p><b>a Planning Ahead</b></p> <ol style="list-style-type: none"> <li>i. Venue for April –to be confirmed. This will be an open meeting and the venue is likely to be different from the normal ESAF meetings at NEON.</li> <li>ii. Aileen Marshall will take minutes at the meeting on 21<sup>st</sup> April. The Chair will be Jim Wiseman.</li> <li>iii. Area map from Ian Todd. The ESAF area might not change significantly. Paul Watson, Quality Improvement Officer, Educational Services, The Moray Council will have the exact figures for the change in numbers.</li> <li>iv. Presentation on Recycling by Donnie Maclean</li> <li>v. Advertising Plan to engage new members for the Forum to be discussed at the next Management Team meeting.</li> </ol> <p><b>b Forum Action Plan</b> will be adjusted at the next Management Team Meeting to keep the document active .</p> <p><b>c Membership</b> . A strategy to increase membership will be discussed at the next MT meeting.</p>	
9	<p><b>Moray Forum</b></p> <p>Jim Wiseman attended the Moray Forum meeting on 23<sup>rd</sup> February. He reported that the cheque from the ESAF had been received by the Moray Forum. A talk concerning the process of community Planning engagement was delivered by Ian Todd. This covered the process of community engagement and the monitoring of the process. The work of Community Engagement Group and the wider Community Engagement Network was discussed. It was noted that imposing a structure on the community engagement process does not always work.</p> <p><b>Action</b> The ESAF will be involved in the community engagement process . There was also a discussion on community planning engagement and on the remit of the Community Planning Partnership Board.</p>	ESAF
10	<p><b>CORRESPONDENCE</b></p> <p>All correspondence has been circulated via the e- mailing list</p> <ol style="list-style-type: none"> <li>b Charrette invitation</li> <li>c Multimember ward plans - Input</li> <li>d Bring your own heritage – High Street Fly Through</li> </ol>	

	<p>e Historic Scotland seminar – postponed</p> <p>f Carnegie Trust - Playing Fields</p> <p>g TSI News Letter</p>	
11	<p><b>Any Other Competent Business</b></p> <p><u>Additional Bus Stop required near A941 roundabout at Thornhill Road</u> This matter has been passed on to the Roads and Transport committee for the community council to progress.</p> <p><u>Damaged Electric Power Box</u> The Forum’s attention was drawn to a damaged Scottish Power hydro Electric box at Wardend Place car park. This was felt to be a potential danger to children who might be tempted to reach inside the damaged outer casing.</p> <p><b>Action</b></p> <p><u>Play Park at Greenwards School</u> The motorbike has been removed and nothing else has been put back in its place. Are there plans to replace the motorbike? There is also no sand pit. The See saw is rusty and needs replaced. This area is used by the Jack and Jill playgroup. There is also an issue with the rubbish attracting seagulls.</p> <p><b>Action.</b> Cllr Leadbitter offered to take up this matter with the Moray Council Parks and Recreation Department.</p>	<p>JW</p> <p>Clit L</p>
12	<p><b>Date of Next Meeting</b></p> <p>Date of next meeting is Tues 21<sup>st</sup> April 2015 at 7pm in NEON</p>	