



Full engagement report

107 - Milnes Area Forum Youth Involvement

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a.m.

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Background

Our aim is to ensure young people have a voice, influence and impact in local democracy e.g. Milne's Neighbourhood Forum, Urquhart Parish Hall Management Committee, Lhanbryde Community Challenge

Uploaded documents which relate to this engagement:

facilitation report.pdf
gala day report august 2010.pdf

Previous engagements which have links to this engagement:

This engagement has no linked engagements.

STEP 1: ANALYSE

Our purpose for engaging is...

22/04/10 - To find better ways to engage young people, enabling them to have a voice and participate in their community.

23/08/10 - Our aim is to ensure young people have a voice in, and influence and impact on, local democracy within the Milne's area, initially focusing on Lhanbryde and Urquhart.

We propose to explore ways in which we can develop a local engagement structure that ensures meaningful buy in from young people so their contribution is recognised as relevant by the wider community.

The project will investigate various ways of engaging and consulting with young people aged 11 – 25, using a variety of different methods including technology and modern media.

Our aim will also be to recognise the contribution young people make to our communities, and we will look at ways of celebrating this.

We are seeking to Engage

To take shared decisions - This means the community will influence options and choices of action.

To take shared action - This means the community will share in any action taken.

To support community led action - This means the community will lead the action.

What we know:

Young people in the local area are not actively involved in local community projects/decision making opportunities

What do we need to know:

The preferred method of communication from/with young people

Community stakeholders

Children and young people
Reps of community/voluntary groups
Local Community Organisations
Wider Community

Agency stakeholders

Community Planning Partnership
Voluntary organisations

Who needs encouragement?

11 - 25 yr olds and the wider community

Are there any conflicts of interest that might emerge?

- Accessibility and locations of venues
- local adult representation genuinely accepting young people's input

- individual interests and priorities of young people and local adult groups may differ
- Input from young people may not be recognised and valued

What is the engagement locality?

IV30

Who are we engaging with, are they a thematic group?

Youth Participation

What is the overall purpose of the engagement?

Other

Involve young people & community in meeting need

Status of engagement

Active

STEP 2: PLAN

What outcomes are stakeholders looking for, and what will success look like?

	The engagement should achieve these outcomes	Outcome indicators and sources of evidence
1	To find better ways to engage young people enabling them to have a voice and participate in their community	Young People are involved in the decision making process.
2	More young people putting forward their views on the services they want and how best they can influence the decision affecting them	increased engagement with young people
3	Young People are viewed in a more positive light by the wider community	More intergenerational working
4	More provision and uptake by local young people regarding youth services	local young people will be able to evidence, input and influence on local services for young people

What barriers might affect anyone who should be involved?

Financial
Cultural
Volunteer commitment
local needs may change
technology
transport

What resources might be needed to overcome these barriers?

funding
commitment from partners
young people
wider community
better knowledge of appropriate support services
supporting volunteers
training
S&S
recognition and awarding
access to computers/internet

Is there a need for independent advocacy, community development support, or specialist advice and, if so, where would it come from?

22/04/10 - Will be source from multiple agencies for training and support as needs are identified.

23/08/10 - Commitment from key youth organisations such as CLD Youth Work Team and Volunteer Centre Moray to offer direct support and encouragement to young people within the locality.

What resources are available to us?

- Milne's Area Forum are absorbing costs associated with meeting rooms and venues.
- Lhanbryde Community Challenge & Urquhart Parish Hall providing venues.
- CLD Youth Work Team & Volunteer Centre Moray delegating professional staff to support young people (Staff costs)
- Volunteer Centre Moray providing admin support.
- Volunteer time from community representatives from various groups in the area
- Skills including planning, quality assurance and engagement are shared by partners
- Moray Council Chief Executive's Community Support Unit

What methods will we use and what actions will be taken to meet our outcomes?

Key actions (including the lead responsibility) are:

	Method and related outcome	What, who and when
1	Engage with specific youth groups in the area	- Map existing youth provisions in the locality - CLD Youth Work Team (David/Debbie)/Volunteer

**Method and related
outcome**

What, who and when

- Centre Moray (Angela) - (08/10 = 09/10)
- Contact with local primary school was established - Lhanbryde Community Challenge - (06/10 - 07/10)
- Youth Consultation session at Lhanbryde Gala Day - Volunteer Centre Moray - (07/10)
- Facebook portal set up - Gillian/CSU - (05/10)
- Email address established - Gillian/CSU - (05/10)
- Flyers made for schools - David/CLD Youth work team - (05/10)
- Consultation sessions with all secondary school young people at Milnes High in PSE classes - CLD Youth Team & VCM - Jenny) - (Dec 2010 - Jan 2011)
- 2** Engage with young people who are already involved in youth programmes in the area
- Invited 2 young people already known to VCM YDW - Volunteer Centre Moray - (May/June 2010)
- personal invite to known young person in the Urquhart area - Ness - 07/10
- 3** Develop communication strategy within the partnership
Volunteer Centre Moray will co-ordinate and develop communication chain for all stakeholders within the partnership - Volunteer Centre Moray (Jenny) - (July 2010)
- 4** Appointment of Secretary for BCE Milne's Youth Involvement Group
Volunteer Centre Moray delegated member of staff as secretary - Volunteer Centre Moray (Jenny) - (July 2010)
- 5** Facilitation session with BCE Milne's Youth Involvement Group
Delivered facilitation and team building sessions - Volunteer Centre Moray (Jenny & Angela) - (Aug 2010)

Method and related outcome	What, who and when
6 Target pupil councils in local secondary school & local primaries	- Facebook Training scheduled 17th Jan 2011 - Volunteer Centre Moray (Jenny) - Jan 2011 Target pupil councils in local secondary school & local primaries during the months of September/October - CLD Youth Work Team (David/Debbie) - (September/October 2010)
7 Raise awareness of the project through local media outlets	Raise awareness of the project through local media outlets - BCE Milne's Group Members (Anita) - (Aug/Sep/Oct 2010)
8 Ensure BCE Project is an agenda item in each Milnes Area Forum meeting	Ensure BCE Project is an agenda item in each Milnes Area Forum meeting - Anita - (ongoing)
9 CSU to deliver training session on Voice to group members	CSU to deliver Voice Training with Group members (CSU - Gillian - 08/2010) Gillian to meet with Jenny to demonstrate VOiCE software - Gillian/CSU & Jenny/VCM - 11/10
10 Voice to be based in locality	Installed VOiCE on Lhanbryde laptop - Iain (CSU) - 23/08/10)
11 Clarification of CLD workers leadership role.	Anita to meet with David & Gillian to discuss the clarification of his role. (08/2010)
12 Agreement of partnership working or merger with BCE Milne's group based in Fochabers/Mosstodloch to show a true reflection of community consultation of young people in the whole MILNES area.	Peter Bush (Chairperson of Fochabers/Mosstodloch B CEP Milne's Group) will be contacted - Anita to obtain details and forward to Angela (Volunteer Centre Moray) - (08/2010)
13 BCE Project Youth Involvement Milne's group is to undertake a SWOT	SWOT facilitation session with group will be incorporated into the full

Method and related outcome

analyse of itself to understand its capacity for future working. This will also help the group to understand the importance of partnership working with other groups/organisations and agencies.

What, who and when

team building facilitation day on the 19/08/10 - Volunteer Centre Moray (Angela & Jenny) - 07/ 2010

STEP 3: DO

Progress 1 of 13

Method and related outcome

Engage with specific youth groups in the area

What, who and when

- Map existing youth provisions in the locality - CLD Youth Work Team (David/Debbie)/Volunteer Centre Moray (Angela) - (08/10 = 09/10)
- Contact with local primary school was established - Lhanbryde Community Challenge - (06/10 - 07/10)
- Youth Consultation session at Lhanbryde Gala Day - Volunteer Centre Moray - (07/10)
- Facebook portal set up - Gillian/CSU - (05/10)
- Email address established - Gillian/CSU - (05/10)
- Flyers made for schools - David/CLD Youth work team - (05/10)
- Consultation sessions with all secondary school young people at Milne's High in PSE classes - CLD Youth Team & VCM - Jenny) - (Dec 2010 - Jan 2011)

What actions have we taken so far?

- Map existing youth provisions in the locality (date TBC)
- Contact with local primary school was established - (06/10)
- Youth Consultation session at Lhanbryde Gala Day - 22/08/10
- Facebook portal set up (05/10)
- Email address established (05/10)
- Establish set classes group can consult on consultation within Milnes High School

What issues have arisen?

- Mapping exercise results haven't been shared
- Facebook & email address unused as yet due to lack of communication
- it's a big commitment consulting every PSE class

What remedial actions are we taking?

Update all members at project meeting (18/11/10)

- Report from consultation will be written in Feb 2011 but group members will be updated at next scheduled meeting (TBC)

Progress 2 of 13

Method and related outcome

Engage with young people who are already involved in youth programmes in the area

What, who and when

- Invited 2 young people already known to VCM YDW - Volunteer Centre Moray - (May/June 2010)
- personal invite to known young person in the Urquhart area - Ness
- 07/10

What actions have we taken so far?

- Invited 2 young people who were already known to VCM YDW
- Personal invite to known person in the Urquhart area

What issues have arisen?

- Communication problems with 2 invited young people
- lack commitment from 2 young people
- lack understanding from 2 young people

What remedial actions are we taking?

- Seeking further young people to be involved.
- Using consultation information to adapt the way in which we contact local young people

Progress 3 of 13

Method and related outcome

Develop communication strategy within the partnership

What, who and when

Volunteer Centre Moray will co-ordinate and develop communication chain for all stakeholders within the partnership - Volunteer Centre Moray (Jenny) - (July 2010)

What actions have we taken so far?

communication strategy discussed and documented

What issues have arisen?

not circulated to all group members.

What remedial actions are we taking?

distribute copies of communication strategy at meeting (18/11/10)

Progress 4 of 13

Method and related outcome

Appointment of Secretary for BCE Milne's Youth Involvement Group

What, who and when

Volunteer Centre Moray delegated member of staff as secretary - Volunteer Centre Moray (Jenny) - (July 2010)

What actions have we taken so far?

appointment of secretary from VCM

What issues have arisen?

limited time

What remedial actions are we taking?

time management

Progress 5 of 13

Method and related outcome

Facilitation session with BCE Milne's Youth Involvement Group

What, who and when

Delivered facilitation and team building sessions - Volunteer Centre Moray (Jenny & Angela) - (Aug 2010)
- Facebook Training scheduled 17th Jan 2011 - Volunteer Centre Moray (Jenny) - Jan 2011

What actions have we taken so far?

facilitation session delivered
- Facebook Training scheduled for 17/01/11

What issues have arisen?

contact lists relating to group members
- none as yet

What remedial actions are we taking?

confirmation of contact list from meeting (18/11/10) - confirmed

Progress 6 of 13

Method and related outcome

Target pupil councils in local secondary school & local primaries

What, who and when

Target pupil councils in local secondary school & local primaries during the months of September/October - CLD Youth Work Team (David/Debbie) - (September/October 2010)

What actions have we taken so far?

Information TBC at next scheduled meeting in 2011 (TBC)

What issues have arisen?

Information TBC at next scheduled meeting in 2011 (TBC)

What remedial actions are we taking?

Information TBC at next scheduled meeting in 2011 (TBC)

Progress 7 of 13

Method and related outcome

Raise awareness of the project through local media outlets

What, who and when

Raise awareness of the project through local media outlets - BCE Milne's Group Members (Anita) - (Aug/Sep/Oct 2010)

What actions have we taken so far?

No further action at present

What issues have arisen?

work load commitments

What remedial actions are we taking?

discuss at next scheduled meeting in 2011 (TBC)

Progress 8 of 13

Method and related outcome

Ensure BCE Project is an agenda item in each Milne's Area Forum meeting

What, who and when

Ensure BCE Project is an agenda item in each Milne's Area Forum meeting - Anita - (ongoing)

What actions have we taken so far?

BCEP Milne's project now on agenda of Milne's Area Forum meetings

What issues have arisen?

none so far

What remedial actions are we taking?

none at present

Progress 9 of 13

Method and related outcome

CSU to deliver training session on Voice to group members

What, who and when

CSU to deliver Voice Training with Group members (CSU - Gillian - 08/2010)
Gillian to meet with Jenny to demonstrate VOiCE software - Gillian/CSU & Jenny/VCM - 11/10

What actions have we taken so far?

Meeting with Jenny & Gillian to discuss VOiCE 18/11/10

What issues have arisen?

none at present

What remedial actions are we taking?

continue communication when required - either in person or via email

Progress 10 of 13**Method and related outcome**

Voice to be based in locality

What, who and when

Installed VOiCE on Lhanbryde laptop - Iain (CSU) - 23/08/10)

What actions have we taken so far?

VOiCE installed on Lhanbryde Laptop

What issues have arisen?

none

What remedial actions are we taking?

continue to be on local laptop

Progress 11 of 13**Method and related outcome**

Clarification of CLD workers leadership role.

What, who and when

Anita to meet with David & Gillian to discuss the clarification of his role. (08/2010)

What actions have we taken so far?

No action at yet

What issues have arisen?

Lack of commitment/time/communication from CLD Youth Worker

What remedial actions are we taking?

clarify role at next scheduled meeting in 2011 (TBC)

Progress 12 of 13**Method and related outcome**

Agreement of partnership working or merger with BCE Milne's group based in Fochabers/Mosstodloch to show a true reflection of community consultation of young people in the whole MILNES area.

What, who and when

Peter Bush (Chairperson of Fochabers/Mosstodloch B CEP Milne's Group) will be contacted - Anita to obtain details and forward to Angela (Volunteer Centre Moray) - (08/2010)

What actions have we taken so far?

David & Fiona already produced VOiCE for Fochabers project.

What issues have arisen?

Due to time restraints, it is suggested that the merger be postponed.

What remedial actions are we taking?

To clarify this at next scheduled meeting in 2011 (TBC)

Progress 13 of 13**Method and related outcome**

BCE Project Youth Involvement Milne's group is to undertake a SWOT analyse of itself to understand its capacity for future working. This will also help the group to understand the importance of partnership working with other groups/organisations and agencies.

What, who and when

SWOT facilitation session with group will be incorporated into the full team building facilitation day on the 19/08/10 - Volunteer Centre Moray (Angela & Jenny) - 07/2010

What actions have we taken so far?

SWOT took place at facilitation meeting 19/08/10

What issues have arisen?

numerous see report

What remedial actions are we taking?

future meeting to be confirmed at meeting on 18/11/10

STEP 4: REVIEW**How well have we met the National Standards for Community Engagement - what worked and what didn't?**

View scoring criteria. Score each standard as

1 = Not met the standards at all

6 = Fully met the standards

Status of engagement

Active

This report was produced using VOiCE - Visioning Outcomes in Community Engagement Developed by Scottish Community Development Centre (SCDC). www.voicescotland.org.uk

