

SOA Local Delivery Action Plans 2010-11 – Quarter 4

Safer and Stronger Key Actions

Safer & Stronger		
There is a reduction in alcohol related offending in Moray		
Title	Due Date	Progress
Reduction in alcohol related offending	31 Mar 2011	100 %

Safer & Stronger		
Reduce the number of road accidents in Moray		
Title	Due Date	Progress
Reduce the number of road accidents in Moray	31 Mar 2011	100 %

Safer & Stronger		
Adult Support and Protection		
Title	Due Date	Progress
Adult support and protection	31 Mar 2011	66 %

Safer & Stronger		
Child protection services in Moray will improve		
Title	Due Date	Progress
Multi-agency Action Plan	31 Mar 2011	100 %
Domestic Abuse	31 Mar 2011	100 %

Safer & Stronger		
Getting it right for every child		
Title	Due Date	Progress
Getting it right for every child	31 Mar 2011	93 %

**Safer & Stronger
Inequalities in Moray will be addressed**

Title	Due Date	Progress
Implement Fairer Scotland Fund (incl. Social Inclusion Strategy and More Choices, More Chances)	31 Mar 2011	93 %
Implement equality legislations within Partner organisations	31 Mar 2011	100 %

**Safer & Stronger
More people in Moray will have access to affordable housing**

Title	Due Date	Progress
Increase the supply of affordable housing	31 Mar 2011	100 %
Improve housing quality in the public and private sectors	31 Mar 2011	100 %

**Safer & Stronger
Homeless people will be provided with appropriate accommodation**

Title	Due Date	Progress
Tackle homelessness	31 Mar 2011	95 %

**Safer & Stronger
Our communities will be resilient to emergencies**

Title	Due Date	Progress
Multi-agency approach to address issues of national security (Government's Contest Strategy)	31 Mar 2011	100 %
Multi-agency approach to implementing local security and emergency issues	31 Mar 2011	82 %

SOA Local Delivery Action Plans 2010-11 – Quarter 4

Safer and Stronger Milestones

Safer & Stronger An increased number of elderly and vulnerable people will be able to sustain an independent quality of life Adult support and protection			
Milestone	Milestone Due Date	Milestone Note	Progress
Deliver training sessions to Adult Protection Committee members, Moray Council Councillors and identified senior managers of the Community Planning Partnership.	30 Jun 2010	Contact has been made with the relevant Community Planning Partners to arrange a mutually acceptable date for training. This has so far been postponed due to committee time. A new date from committee is awaited.	90 %
Present draft performance information to the Moray Adult Protection Committee for approval.	30 Sep 2010	Performance Information presented to Adult Protection Committee has been approved. Adult protection co-ordinator and Planning and Performance Officer have devised method to collate and record task completed.	100 %
Submit Biannual report to Scottish Government detailing progress made towards protecting adults at risk of harm in Moray.	31 Dec 2010	Biannual report completed and forwarded to Scottish government by agreed date task. complete	100 %
Review training provided during year and revisit training needs analysis	30 Mar 2011	The training review is underway. The outcome of the review will be a Grampian Adult Support and Protection Training Strategy. This will be presented to Moray Adult Protection Committee in July to seek approval for implementation	25 %
Embed performance management framework within Adult Protection structures.	31 Mar 2011	Proposal to develop a management framework is being drafted for presentation to Adult Support and Protection Committee and Practice Governance Board in June.	15 %

Safer & Stronger Child protection services in Moray will improve Domestic Abuse			
Milestone	Milestone Due Date	Milestone Note	Progress
Run a domestic abuse focused media campaign within on and off sale licensed premises	30 Jun 2010	A poster campaign in line with the World Cup was run within licensed premises.	100 %

Sub-group to be formed with the task for organising the Domestic Abuse Conference in quarter 3	30 Jun 2010	A sub-group has been formed.	100 %
Adverts will be displayed highlighting domestic abuse on the large screen within the Downtown licensed premise in Elgin	30 Sep 2010	Adverts were displayed highlighting domestic abuse on the large screen within the Downtown licensed premise in Elgin.	100 %
Decide topic and components of quarter 4 media campaign (revise quarter 4 milestone)	30 Sep 2010	The topic will be children, their attitudes to domestic abuse as well as the effect on them.	100 %
Complete domestic abuse training for 75 or more staff members from local agencies	30 Sep 2010	There have so far been 96 staff members who have received training in domestic abuse.	100 %
Set date and plan for quarter 3 domestic abuse conference. Organise key speakers / formulate list of delegates / invite delegates	30 Sep 2010	The conference will take place on 17 Nov 2010.	100 %
Carry out mid-term review of the Domestic Abuse Family Support Workers 12 month project	31 Oct 2010	A mid-term review of the Domestic Abuse Family Support Workers was carried out and the current situation reported to the Fairer Scotland Group. It was reported that progress was positive and that a significant number of families had been assisted with early intervention. The identified challenges ahead related to future funding as the project is due to conclude in May 2011.	100 %
Hold domestic abuse conference for 60 or more delegates from local agencies	31 Dec 2010	The Domestic Abuse Conference took place and was attended by 96 delegates.	100 %
Run a domestic abuse media campaign – topic and content to be decided in quarter 2 and milestone revised to include components of campaign.	31 Mar 2011	The focus of the campaign was altered to an awareness raising event at RAF Lossiemouth. The event was well attended and provided personnel with guidance on the impact of domestic abuse and the assistance available.	100 %
Obtain / assess feedback on success of conference	31 Mar 2011	The conference was very well received with 66% of people responding to the feedback questionnaire rating the conference as excellent, 26% rated the conference Very Good, while 8% rated the conference as Good with no-one rating the event fair or poor. The two key note speakers Dr Maireed Tagg and Sandra Paton received particular praise.	100 %

**Safer & Stronger
Child protection services in Moray will improve
Multi-agency Action Plan**

Milestone	Milestone Due Date	Milestone Note	Progress
Preparation for the follow through inspection will occur	30 Jun 2010	Completed.	100 %
Follow through inspection will occur	30 Jun 2010	The HMIE follow through inspection of services took place during the week commencing 7th June 2010.	100 %
Verbal feedback will be received	30 Jun 2010	Positive feedback was received from HMIE as a result of the follow through inspection.	100 %
Children and Young Persons Reference Group established	30 Jun 2010	Planning Group has been formed including Social Work, Children 1st & Who Cares? First meeting of the group scheduled for September.	100 %
Follow through report will be considered by Child Protection Sub Committee	30 Sep 2010	The report will be considered at Sub Committee on 26 October.	100 %
Child Protection Performance Improvement Officer in post	31 Jul 2010	Officer now in post.	100 %
Revised Action Plan will be prepared	30 Sep 2010	Revised Action Plan will be considered at Sub Committee on 26 October.	100 %
New local child protection arrangements fully implemented (in line with 2009 review recommendations).	01 Oct 2010	The Child Protection Sub-Committee and its Co-ordinating Group have been established and are operating	100 %
First review of Revised Action Plan will occur	31 Dec 2010	The Action Plan for the HMIE inspection has been fully renewed and signed off.	100 %
Self-evaluation arrangements for the second round inspection will be in place	31 Jan 2011	Three multi-agency file audits have now been completed.	100 %
Second review of Revised Action Plan will occur	31 Mar 2011	The revised action plan was considered at Sub Committee on 25 January 2011.	100 %

**Safer & Stronger
Getting it right for every child; Life chances for children, young people and families at risk in Moray will improve
Getting it right for every child**

Milestone	Milestone Due Date	Milestone Note	Progress
Report to Smarter Co-ordinating Group about LIAP implementation to date and feedback from key stakeholders	30 Jun 2010	Complete. The Co-ordinating Group is appraised of the extent of implementation and aspects of the quality of practice.	100 %

Paper setting out proposals for ensuring Looked After Reviewing systems work consistently with LIAP processes and GIRFEC Principles	30 Jun 2010	Complete and being progressed; the working group responsible is considering these proposals in developing revised procedures, which will simplify assessment, planning, integrated service delivery and review for Looked After Children, in line with GIRFEC principles.	100 %
Drafting procedures and supporting tools to support consistent reviewing of integrated plans for Looked After Children, in line with Getting it Right for Every Child principles.	30 Jun 2010	Complete and being progressed; the working group responsible is considering these proposals in developing revised procedures, which will simplify assessment, planning, integrated service delivery and review for Looked After Children, in line with GIRFEC principles.	100 %
Mapping the range of contexts and regulatory frameworks relevant to integrated assessment and planning	30 Jun 2010	Complete and being progressed; the working group is considering how the key processes can be simplified and rationalised, so that children and families experience a more effective, efficient and transparent service and service providers see improvements in effectiveness and efficiency, in line with GIRFEC principles.	100 %
Implementing new arrangements for reviewing integrated plans for Looked After Children.	30 Sep 2010	New arrangements have been finalized, with new document formats for reports and the outputs from reviews, that are consistent with both the new statutory regulations and GIRFEC principles and that harmonize the processes involved with Moray's overarching inter-agency Local Integrated Assessment and Planning (LIAP) procedures.	100 %
Consultation on "Named Person" role completed and paper on proposals for implementation provided to Smarter Coordinating Group	30 Sep 2010	Consultation has on the "Named Person" role concluded, a report prepared and this will be considered at the next Smarter Co-ordinating Group on 28 October.	100 %
Incorporate any procedural changes re "Named Person" role in training programme	30 Sep 2010	The timescale has been extended due to a request from EIS for an additional element of consultation, which is due to take place early in January.	90 %
Report to SC Group, map the range of assessment, plan and review contexts across children's services, with key implications for service users, practitioners, managers and services and proposals for further development activity in qtr 3 & 4 for approval	30 Sep 2010	The mapping has been completed and outcome will be reported to the next Co-ordinating Group meeting on 28th October.	100 %
Completion of core training programme	31 Dec 2010	The full programme of Core Training has been delivered, along with additional "twilight" sessions on particular aspects of the LIAP procedures. The numbers of participants for this voluntary programme have been significantly lower than for previous, compulsory programmes, but measured outcomes, in terms of the confidence on the part of participants that they can do what is required have been very high. A fuller evaluation of the programme is planned for January 2011, which will include an assessment of new priority areas for staff development.	100 %
Report to Smarter Co-ordinating Group about LIAP implementation to date and feedback from key stakeholders, with proposals for any action	31 Dec 2010	Coordinating Group disbanded by the Community Planning Partnership and the reporting of GIRFEC switched from the Smarter to the Safer & Stronger Strategic Group. A full briefing report was submitted to the meeting of Safer & Stronger Strategic Group on 2 March 2011.	100 %
Provide training on procedural changes re Looked After Children	31 Dec 2010	Not delivered. These procedural changes in the light of GIRFEC implementation have been implemented without additional training. A further significant development of Looked After Children procedures is being undertaken by	33 %

		the Children and families Social Work Service, rather than under the inter-agency GIRFEC Group.	
As agreed with Smarter Coordinating Group in quarter 2	31 Mar 2011	The GIRFEC Group reported to the Safer and Stronger theme group during quarter 4 on progress and barriers in implementation.	100 %

**Safer & Stronger
Inequalities in Moray will be addressed
Implement equality legislations within Partner organisations**

Milestone	Milestone Due Date	Milestone Note	Progress
Finalise Council Single Equality Scheme	30 Jun 2010	Original draft Scheme approved but easy to read version will be re-written.	100 %
Commission research on demographic information on equality group and any impact on disadvantage	30 Jun 2010	Final report has been received from GREC.	100 %
Develop the Equality Forum further to begin to challenge EIA actions and identify actions for the Single Equality Scheme	30 Sep 2010	The forum is now challenging EIAs. In November the Forum considered the EIAs for budget savings options. The forum has also begun to identify actions for the Single Equality Scheme.	100 %
Complete research on demographic information on equality group and any impact on disadvantage	31 Dec 2010	Reported received from GREC on 31 March	100 %
Draft Action Plan for Single Equality Scheme	31 Dec 2010	The Single Equality Scheme has been approved as has the Easy Read version. Though actions were included in the original, the development of more targeted actions to support its implementation will arise from the GREC study on demographic and equality issues which is now also complete.	100 %
Identify supporting action by the Social Inclusion Scheme regarding disadvantage/deprivation	31 Dec 2010	Action plan submitted to CP Board on 31 March	100 %
Review the support of GREC and seek funding for them to deliver required services in Moray if appropriate	31 Mar 2011	GREC funding requested considered by committee for second time. Committee refused to grant core funding from Section 20 funding and remitted it to the department to find the funding. There is no core funding available. GREC informed and considering their position.	100 %

**Safer & Stronger
Inequalities in Moray will be addressed
Implement Fairer Scotland Fund (incl. Social Inclusion Strategy and More Choices, More Chances)**

Milestone	Milestone Due Date	Milestone Note	Progress
Financial Inclusion Strategy distributed	30 Jun 2010	Financial Inclusion Strategy published May 2010, placed on Yourmoray and hard copies distributed.	100 %

Social Inclusion Strategy and Action plan complete and distributed	30 Jun 2010	-- enter new status update --	100 %
Set initial targets for Social Inclusion 2010/11	30 Jun 2010	Targets for Social Inclusion have been agreed and are included in the Social Inclusion Strategy. The strategy, and therefore the targets, are to be presented at the Policy and Resources Committee for approval.	100 %
Set initial targets for Financial Inclusion 2010/11	30 Jun 2010	Targets agreed with all participating organisations. Action plans progressing and being monitored through the quarterly performance report to end June. Financial Services Directory onto YourMoray website in July 2010. Education sub-group of the Financial Inclusion Network are organising a launch of this resource for late summer.	100 %
MARS development officer appointed	30 Jun 2010	Agreed in June 2010 that this role could more effectively be carried out by the Moray Council Employment Support Services team. This has been working very well and by mid July around ten joint visits have been made by FSF and ESS to a range of employers who will support a MARS trainee in their business. It is expected that the first appointments will take place before the end of July.	100 %
First MCMC training course undertaken	30 Jun 2010	The Employability Action Group met on 13th July and agreed to reinstate the MCMC training by the end of September. A training session on discrimination and equalities will be held on 28th Sept.	100 %
MARS project underway	30 Sep 2010	All 29 posts under the MARS project have been advertised.	100 %
MARS placements commence	30 Sep 2010	Of the 29 posts advertised 13 young people will have taken up employment by the end of Sept. Interviews and start dates for the rest will take place in October 2010.	100 %
Internal evaluation of FSF underway	30 Sep 2010	Three of the FSF projects draft evaluation reports to be submitted to Social Inclusion Group on 26th Nov. Remaining six reports due Dec - Feb. Overall FSF evaluation to be complete March 2011 and submitted to the Community Planning Board.	100 %
Qualitative research into areas of need undertaken	30 Sep 2010	Poverty and Deprivation seminar was on 15th March chaired by Poverty Alliance Scotland and attended by elected members, senior officials and community planning partnership members as well as Chairs of Community Council and Area Forum. The seminar debated the perceptions of poverty and how these compare to the SIMD information.	100 %
MCMC training course undertaken	30 Sep 2010	The Employability Action Group met on 13th July and agreed to reinstate the MCMC training by the end of September. A training session on discrimination and equalities will be held on 28th Sept.	100 %
Establish poverty indicators and method of tracking for Moray	31 Aug 2010	National level SIMD data has been adapted to illustrate the situation on a Moray level. These local level indicators are being used by Fairer Scotland Fund and multi-agency core services to priorities resources. The Moray Council is represented in national work to develop a set of rural poverty indicators.	100 %
Disability Service Provision Awareness and Equalities training undertaken	31 Oct 2010	Training event took place on 28 September 2010.	100 %
Poverty indicators for Moray seminar	31 Dec 2010	Research Information Officer attended national meeting on developing rural poverty indicators. Poverty and Deprivation seminar was on 15th March chaired by Poverty Alliance Scotland and attended by elected members, senior officials and community planning partnership members as well as Chairs of Community Council and Area Forum. The seminar debated the perceptions of poverty and how these compare to the SIMD information.	100 %
Programme of additional flexible tailored interventions produced	31 Dec 2010	Wide range of programmes instigated through Fairer Scotland Fund (Elgin High School project, employability service, Moray Assisted Recruitment Scheme, Domestic Abuse early intervention programme.	100 %
MCMC training course undertaken	31 Dec 2010	Event held on 26 January attracted more than 70 front line staff.	100 %
Finalise Employability Strategy	31 Mar 2011	The Employability Strategy will not be finalised this year due to changes in a variety of circumstances including the current financial situation, the uncertain future of the RAF bases, and the development of Moray Training. These	0 %

		wider issues will impact upon the development of the Employability Strategy. There will be further development of the Action Plan during 2011/12.	
Finalise FSF Evaluation	31 Mar 2011	Interim evaluation agreed by Social Inclusion Implementation Group - most projects complete on or after 31 March 2011. Presented to the P&R committee on 15 March and CPP Board on the 31 March 2011. The remainder of the evaluation will be finalised upon completion of the remaining projects from mid to late 2012.	75 %
MCMC training course undertaken	31 Mar 2011	Event held on 26 January 2011 attracted more than 70 front line staff.	100 %

**Safer & Stronger
Moray will benefit from an improved and safer transportation infrastructure; Reduce the number of road accidents in Moray
Reduce the number of road accidents in Moray**

Milestone	Milestone Due Date	Milestone Note	Progress
Establish a programme of Road Safety enforcement, education and training for coming year, targeting schools and general public	30 Jun 2010	Moray Road Safety Group Business Plan for 2010-11 has been formulated, agreed and implemented.	100 %
Report on the outcomes of Belt Up In Moray which specifically targets in car safety of children in Moray	30 Jun 2010	Belt Up In Moray Phase 1 was completed during Q1 and the majority of Primary Schools in Moray have been visited. An education day was also held in Elgin Town Centre. Car seat safety clinics were also held within Supermarket car parks across Moray. Around 850 parents and children have been educated regarding in car safety during the course of this initiative. Phase 2 of the initiative, which will concentrate on School Transport Safety, will take place during September.	100 %
Report on the outcomes of Antisocial Driving Initiatives which specifically target careless and dangerous driving by young drivers in Moray	30 Jun 2010	Initiatives carried out throughout Moray during Q1. 20 young drivers have been reported for dangerous driving (62% of all drivers reported) and 21 young drivers have been reported for careless driving. (43% of all drivers reported). 2 young drivers have been warned regarding antisocial driving.	100 %
Carry out Road Safety education and training initiatives as set out in programme, reporting on events and attendances.	30 Sep 2010	The following Initiatives all form part of the Moray Road Safety Group Business Plan 2010/11. Details of numbers attending and attendances are detailed below. Belt Up In Moray – Phase 2 (School Transport) – 1600 pupils across Moray educated to date. Proactive Hotstrikes – 2 Hotstrikes in period attended by approx 130 young drivers/passengers. Driving Ambition – 1 School attended and 30 pupils educated.	100 %
Report on the outcomes of Operation Taurus – regards the combating of drink/drug driving in Moray following the Summer Safety Campaign	30 Sep 2010	5 Operation Taurus initiatives during Q1 and Q2. 4 of them occurred during the World Cup and were carried out with the support of Moray Alcohol and Drug Partnership. No drink drivers were detected during the initiatives and that was despite the fact that over 300 drivers were breathalysed. Further Taurus events will occur during Q3 and Q4 with a particular emphasis on the Festive Safety Campaign.	100 %
Report on the outcomes of Antisocial Driving Initiatives which specifically target careless and dangerous driving by young drivers in Moray	30 Sep 2010	Initiatives carried out throughout Moray during Q2. This financial year, in total, 32 young drivers have been reported for dangerous driving (62% of all drivers reported) and 35 young drivers have been reported for careless driving. (38% of all drivers reported). 7 young drivers have been given formal warnings regarding antisocial driving.	100 %
Carry out Road Safety education and training initiatives as set out in	31 Dec 2010	The following Initiatives all form part of the Moray Road Safety Group Business Plan 2010/11. Details of numbers attending and attendances are detailed below.	100 %

programme, reporting on events and attendances		Driving Ambition – 2 Schools attended and 80 pupils educated. Operation Taurus – see below Antisocial Driving – see below	
Report on the outcomes of Operation Taurus – regards the combating of drink/drug driving in Moray following the Winter Safety Campaign.	31 Dec 2010	7 Operation Taurus Initiatives took place throughout Moray, all during the National Festive Drink Drive Campaign. Over 300 drivers were breathalysed and no positive tests were recorded during the Taurus Initiatives. Only 4 drink drivers were detected across Moray during the whole of the national campaign which lasted 4 weeks. This forms only 8% of the Grampian total and is down 7 offences on the same period last year. Positive Media coverage.	100 %
Report on the outcomes of Antisocial Driving Initiatives which specifically target careless and dangerous driving by young drivers in Moray	31 Dec 2010	Initiatives carried out throughout Moray during Q3. This financial year, in total, 41 young drivers have been reported for dangerous driving (59% of all drivers reported) and 63 young drivers have been reported for careless driving. (44% of all drivers reported). 10 young drivers have been warned regarding antisocial driving.	100 %
Carry out Road Safety education and training initiatives as set out in programme, reporting on events and attendance	31 Mar 2011	Various initiatives carried out during Q4 as per the road safety Business plan.	100 %
Annual report on the progress made against suite of performance indicators and outcomes agreed	31 Mar 2011	The number of road collisions in Moray has reduced significantly as has the number of people killed and injured as result of road collisions. Comparison as follows: 2009/10 – Fatal casualties 4, Serious casualties 39, Slight casualties 205. 2010/11 – Fatal casualties 4, Serious Casualties 32, Slight casualties 143. As such business plan for 2011/12 will mirror that of 2010/11 with a view to continuing with identified outputs to achieve a similar outcome.	100 %

Safer & Stronger
There is a reduction in alcohol related offending in Moray
Reduction in alcohol related offending

Milestone	Milestone Due Date	Milestone Note	Progress
Run Safer Street Joanna's event for 3rd year pupils in Moray	30 Jun 2010	This event took place on 10.06.10 and approximately 200 pupils attended. There were no issues on the evening and the initial response from those involved has been very positive.	100 %
Carry out Operation Avons in targeted areas	30 Jun 2010	The following Operation Avon's have been carried out in target areas: Elgin – 2 Buckie – 1 Keith - 1	100 %
Run one campaign targeting adult alcohol related offending	30 Jun 2010	A campaign involving the uses of a projector displaying a drink sensibly message onto the ground outside a licensed premise in Elgin took place.	100 %
Run Summer Violence Reduction campaign	30 Sep 2010	The Summer 'Safer Streets' Campaign took place involving Taxi Marshals, an additional ambulance, extra Police patrols, awareness raising posters/cards and Moray Firth Radio advert.	100 %
Carry out Operation Avons in targeted areas	30 Sep 2010	There were 7 Operation Avons targeting Buckie, Elgin, Forres and Lossiemouth.	100 %
Run the Safer Streets campaign	31 Dec 2010	The Safer Streets Campaign took place and involved the Licensed Trade, Taxi Marshals, Red Cross Ambulances, NHS staff, Fire and Rescue Service and the Police. The campaign saw a fall in violent offending within Elgin, Buckie and Forres town centres. A full evaluation is to take of the campaign, inline with the Scottish Government funding	100 %

		agreement. This evaluation will be reported to the Safer & Stronger Theme Group.	
Carry out Operation Avons in targeted areas	31 Dec 2010	The following Operation Avons took place- Elgin - 2 Lossiemouth - 2 Keith/Buckie - 1 Forres - 1 Lossiemouth/Forres - 1	100 %
Run a domestic abuse campaign targeting alcohol related offending and the support available	31 Mar 2011	The focus of the campaign was altered to an awareness raising event at RAF Lossiemouth. The event was well attended and provided personnel with guidance on the impact of domestic abuse and the assistance available.	100 %
Carry out Operation Avon's in targeted areas	31 Mar 2011	The following Operation Avons took place- Elgin - 3 Fochabers - 2 Hopeman - 1 Keith/Buckie - 1 Forres - 1	100 %

Safer & Stronger
More people in Moray will have access to affordable housing
Improve housing quality in the public and private sectors

Milestone	Milestone Due Date	Milestone Note	Progress
% of Council houses compliant with SHQS (target 74%)	30 Jun 2010	73% compliance achieved by end of Q1. Annual target is likely to be exceeded.	100 %
% of Council houses compliant with SHQS (target 74%)	30 Sep 2010	The target quoted is for the year end ie the percentage of properties compliant with the SHQS as at 31 March 2011. As at 30 September 2010, the percentage achieved is 73.45%	100 %
% of Council houses compliant with SHQS (target 74%)	31 Dec 2010	As at 31 December 2010, the percentage of properties compliant with the SHQS is 73.91%.	100 %
Draft Housing Investment Strategy produced	31 Dec 2010	Draft Housing Investment Plan presented to Housing Sub Committee on 17 December 2010	100 %
Review of Care and Repair completed	31 Dec 2010	Interim report considered by Communities Committee on 7 December 2010. Final review report considered by Communities Committee on 1 March 2011.	100 %
Housing Investment Programme for 2011/12 agreed	28 Feb 2011	Programme agreed on 10 February 2011.	100 %
% Council houses compliant with SHQS (target 74%)	31 Mar 2011	76.93% council houses compliant with SHQS as at 31 March 2011.	100 %

Safer & Stronger
More people in Moray will have access to affordable housing
Increase the supply of affordable housing

Milestone	Milestone Due Date	Milestone Note	Progress
Bid submitted for Scottish Government assistance for Council new build	30 Jun 2010	Bid submitted in advance of deadline of 30 April 2010. Outcome of bid announced on 1 July, Council awarded funding for 124 new build council houses.	100 %
Affordable Housing Investment Programme for 2010/11 agreed with Scottish Government/RSLs	30 Jun 2010	Programme agreed in April 2010 with a Moray AHIP for 2010/11 totalling £9.578m. An additional £1.9m was added to the Moray AHIP in July increasing the Moray AHIP for 2010/11 to £11.478m.	100 %
Outcome of new build bid notified to Council	30 Sep 2010	Bid outcome notified to the Council on 1 July 2010. Bid was met in full.	100 %
Housing Needs and Demand Assessment completed	31 Mar 2011	The Housing Market Partnership which is the key consultation process for the development and agreement of the HNDA has agreed that the timescale in which the HNDA is completed can be amended following confirmation of timescales from the Scottish Government. The HNDA was completed by 31 March 2011 as previously reported and will be presented to the Communities Committee on 26 April 2011.	100 %
Submission of Strategic Housing Investment Plan 2011/16 to Scottish Government	30 Nov 2010	Strategic Housing Investment Plan 2011/16 submitted to the Scottish Government on 10 December 2010 (extension agreed with Scottish Government).	100 %
Completion of Council new build Phase 1 project	31 Dec 2010	Completion was earlier revised to January 2011 but adverse weather in November/December 2010 has impacted on completion date. Following a revision of the programme, the contractor reported a revised completion date of 7 March 2011. Properties handed over to the Council during March 2011 as agreed.	100 %
Council new build Phase 2 project commenced	31 Mar 2011	Site starts achieved in February 2011.	100 %

Safer & Stronger
Homeless people will be provided with appropriate accommodation
Tackle homelessness

Milestone	Milestone Due Date	Milestone Note	Progress
Breaches of Unsuitable Accommodation Order (target 0)	30 Jun 2010	15 breaches occurred during Q1. There were no breaches at the end of Q1.	100 %
Additional units provided	30 Jun 2010	10 additional units were provided in Q1 (8 Council; 1 PSL; 1 RSL)	100 %
Homelessness Improvement Plan Progress report	30 Jun 2010	Progress report presented to Communities Committee and Audit and Performance and Review Committee in June 2010.	100 %
Annual Review of homelessness and	30 Sep 2010	Completed. Report prepared for Communities Committee on 12 October 2010	100 %

progress towards 2012			
Breaches of Unsuitable Accommodation Order (target 0)	30 Sep 2010	0 breaches at period end. 4 breaches occurred during Q2.	100 %
Additional units provided	30 Sep 2010	14 additional units have been secured as at 30 September 2010. Annual increase agreed by Committee for 2010/11 is 18.	100 %
Revised modelling of temporary accommodation requirements	31 Oct 2010	The formation of the new homelessness prevention team (effective from 4 October 2010) will have an impact on the Council's future temporary accommodation requirements. Further work is required to assess the impact of this alongside projected progress towards the 2012 target. It is proposed that a report be presented to the Communities Committee in April 2011. On 1 March 2011, the Communities Committee agreed that a revised modelling exercise be completed by July 2011.	50 %
Breaches of Unsuitable Accommodation Order (target 0)	31 Dec 2010	0 breaches at end of Q3. 0 breaches occurred during Q3	100 %
Additional units provided	31 Dec 2010	17 additional units have been provided in 2010/11 against the target for 2010/11 of 18.	100 %
Homelessness Improvement Plan Progress report	28 Feb 2011	Agreed with Regulator that Improvement Plan progress report can be submitted at end of April 2011. Report to be submitted to Communities Committee on 26 April 2011 providing final progress report.	100 %
Breaches of Unsuitable Accommodation Order (target 0)	31 Mar 2011	0 breaches at end of Q4. 0 breaches occurred during Q4.	100 %
Additional units provided	31 Mar 2011	18 additional units have been provided in 2010/11 against the target for 2010/11 of 18.	100 %

**Safer & Stronger
Our communities will be resilient to emergencies
Multi-agency approach to address issues of national security (Government's Contest Strategy)**

Milestone	Milestone Due Date	Milestone Note	Progress
Conduct a risk assessment on existing Policies and Practises across the statutory partners.	30 Jun 2010	Based on the potential impact a suite of policies have been identified by the Moray National Security Group (Delphinus) on which to focus, these being Recruitment, Licensing, Housing, Letting of properties, Internet Access and Vulnerable groups. Having completed this initial assessment these areas will form the basis of future activity.	100 %
Establish Key Individual Network (KIN).	30 Sep 2010	The Moray National Security Group (Delphinus) will form the basis of the local KIN, however this will be supplemented via Workshops Raising Awareness of Prevent (WRAPs) delivered to key staff within partner agencies. The inclusion of additional members will be an ongoing concern. Longer term the network will be expended however it is acknowledged that there are challenges in incorporating representation from local diverse groups.	100 %
Confirm Information sharing arrangements across the partnership.	31 Dec 2010	The protocol was finalised and signed at the next meeting on 23 February.	100 %
Deliver briefings to Community Councils and appropriate Community Groups.	31 Mar 2011	Links have been established between the group and the Community Planning & Development Manager in order to facilitate the flow of information to Community Councils as well as other key local groups. This will be an ongoing process which will take as and when required.	100 %

Safer & Stronger
Our communities will be resilient to emergencies
Multi-agency approach to implementing local security and emergency issues

Milestone	Milestone Due Date	Milestone Note	Progress
Moray Liaison Group to meet and consider SOA objectives and targets	30 Jun 2010	Group met on 14 April 2010, SOA objectives reviewed, agreed and resubmitted to the SOA Co-ordinator.	100 %
Moray "Care of People Team" to be established, remit to be agreed and framework to implement Government Guidance established	30 Jun 2010	Care for People Team had its first meeting on (3 February 2011). A draft Policy and Procedures document was presented to this Group with a request that comments be returned to the Council Emergency Planning Officer by Easter. The Emergency Planning Officer and Director of Education and Social Care met on 19 April to discuss progress and a further meeting will be held on 23 May when it is hoped that this version of the document will be signed off and published by the end of June. The next Care for People meeting will take place in August and priorities for progressing the incomplete parts of the Policy and Procedures document will be agreed.	75 %
Care of People Workshop to be held	30 Jun 2010	Workshop with appropriate Council Services, NHS, Red Cross, WRVS, Grampian Resilience Team and Scottish Government took place.	100 %
SCG RAF Bases Contingency Plan to be produced	30 Sep 2010	RAF Bases Contingency Plan approved 23 August 2010 by the SCG	100 %
SCG RAF Bases Contingency Plan to be tested at the Friends and Family Day	30 Sep 2010	RAF Bases Contingency Plan tested at an exercise on 29 July 2010	100 %
Briefing/preparation for SCG Flooding Exercise	30 Sep 2010	ERC Exercise held 7 September 2010. Briefing papers issued to CMT/SMT prepared and issued 28 September 2010	100 %
SCG Flooding exercise planned for 4 October.	31 Oct 2010	All available members of CMT participated in this exercise. A hot wash debrief was carried out after the exercise and comments fed back into the Grampian Strategic Co-ordinating Committee.	100 %
COMAH Top Tier Plan to be exercised – Macallan Distillery lead	30 Nov 2010	Exercise was held on 2 November 2010. Two Environmental Health Officers and the EPO participated in the exercise. A debrief was carried out after the exercise and these will be used in the review of the Plan.	100 %
COMAH Top Tier Plan to be reviewed and updated	31 Jan 2011	Suggestions for improvement were agreed at the meeting on 22 March and draft changes have been issued for consultation to the COMAH Liaison Sub Group (on 4 April) comments to be received back by 25 April. It is now expected that the plan will be completed by the end of June as information is required from both the Police and GFRS.	50 %
Develop information for promotion of Business Continuity to local businesses	31 Mar 2011	Grampian Strategic Co-ordinating Group (SCG) indicated that this milestone would be addressed through the Business Continuity Workstream and it did not seem an effective use of time for the Moray Council Business Continuity Officer to develop own materials. This was included in the Business Plan for the SCG and was agreed by the full SCG in March 2011. It is expected that the Business Continuity Workstream will ensure that this issue is addressed by March 2012, if not sooner.	0 %

Safer & Stronger
Registered Sex Offenders and Violent Offenders effectively managed using MAPPA processes
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Milestone	Milestone Due Date	Milestone Note	Progress
Management of Registered Sex Offenders & Violent Offenders residing in Moray	31 Mar 2011	No milestones have been developed for this key action for 2010 - 2011.	0 %