

**Moray Economic Strategy
Arts & Culture Stakeholder Group Meeting
Thursday 6th of February 2015, 10.00 am
Board Room, HIE Moray, Forres**

MEETING NOTE

ATTENDEES	James Alexander (JA) – Speyfest; Kresanna Aigner (KA) – Findhorn Bay Arts; Karl Jay-Llewin (KJL) – Bodysurf Scotland; Andrew Anderson (AA) & Nicole Green (NG) – Highlands & Islands Enterprise; Tina McGeever (TM) – Out of the Darkness Theatre Company (ODTC)
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1) Update on Culture Strategy Launch & Culture Café Exchange Planning

Culture Strategy Launch

The final version of the Strategy has now been sent to the printers.

NG to arrange upload of Strategy to HIE website and circulate a link on morning of launch. Database of contacts involved in consultation process will be obtained from Sam Eccles.

Catering will be provided by the Beechtree Restaurant. Awaiting quote.

TM to invite NC students to help on the evening.

The foyer and gallery will be available for use. Gina Wall (GW), Moray College UHI, has arranged an exhibition of her students work.

KA to invite Emma Blyth (EB), Findhorn Bay Arts, to event manage the evening. TM to invite Lee Cruickshank (LC), ODTG, to help with this. KLJ to ask Helen Beveridge (HB), Bodysurf Scotland, to attend to reception duties with NG.

Graeme Roger (GR), Wildbird, is developing projections which will be displayed on hanging screens from the balcony and possibly on the walls of the café.

JA has arranged for around 12 of the Fochabers Fiddlers to play at the event.

John Cowe (JC), Chair of the Moray Economic Partnership (MEP), may be available to attend. This is yet to be confirmed.

KA confirmed that two of the living sculptures are available for the evening. AA to discuss costs.

AA to write to Jacqui Taylor (JT), Moray College UHI, regarding the possibility of Ruaraidh Milne performing.

Invites to include entrance for use and available car parking.

NG to arrange name badges for invited guests and staff.

All to send suggestions for invited guests to AA. AA will then circulate a final list to all for approval. AA to also send a courtesy email to those invited from Creative Scotland, before invites go out.

The event will be held from 6.00 pm – 8.00 pm, breakdown of timings below:

6.00 pm – 6.45 pm: Meet and greet with drinks on arrival

6.45 pm – 7.00 pm: Begin speeches (in-between these times)

7.00 pm – 7.15 pm: End of speeches (in-between these times)

Food and drinks to follow.

8.00 pm – Depart

NG to arrange a pop up banner of front page of Culture Strategy.

TM to enquire about use of Moray Council lectern.

Timings and content of press releases to be reflected on and discussed separately.

Culture Café Exchange

Catering will be provided by the Moray College UHI Refectory.

2) Date of Next Meeting

TBC

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ACTIONS FROM MEETING

ATTENDEES	James Alexander (JA) – Speyfest; Kresanna Aigner (KA) – Findhorn Bay Arts; Karl Jay-Llewin (KJL) – Bodysurf Scotland; Andrew Anderson (AA) & Nicole Green (NG) – Highlands & Islands Enterprise; Tina McGeever (TM) – Out of the Darkness Theatre Company
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ACTION NUMBER	AGENDA ITEM	DECISION	ACTION BY
1	1	Arrange upload of Strategy to HIE website and circulate a link on morning of launch. Database of contacts involved in consultation process will be obtained from Sam Eccles	NG
2	1	Invite NC students to help on the evening	TM
3	1	Invite EB, Findhorn Bay Arts, to event manage the evening	KA
4	1	Invite LC, ODTC, to help EB with event management	TM
5	1	Ask HB, Bodysurf Scotland, to attend to reception duties with NG	KLJ
6	1	Discuss costs for living sculptures	AA
7	1	Arrange name badges for invited guests and staff	NG
8	1	Send suggestions for invited guests to AA	AA
9	1	Send a courtesy email to those invited from Creative Scotland, before invites go out	AA
10	1	Enquire about use of Moray Council lectern	TM
11	1	Arrange a pop up banner of front page of Culture Strategy	NG