

**THE MORAY COUNCIL  
ENVIRONMENTAL SERVICES DEPARTMENT**

**MORAY FORUM TRANSPORT STEERING GROUP**

**DATE AND TIME:** Tuesday 13 January 2015, 10am

**VENUE:** Moray Council Annexe – Room 7

**ATTENDEES:**

Nicola Moss, Transportation Manager (NM)  
Councillor Fiona Murdoch (FM)  
Chris Hall, Planning Officer, Community Transport (CH)  
Anita Milne, Moray Transport Working Group (AM)  
Fabio Villani, Chief Officer, tsiMoray (FV)  
Fiona Rolt, Admin Support, Moray Transport Forum (FR)  
Lorna Davidson, PA to HoDS (LD)

**APOLOGIES:**

Ranald Robertson, Director, Hitrans (RR)  
Roddy Huggan, Commissioning and Performance Manager. TMC (RH)  
Catriona Campbell, Research and Information Officer, TMC (CC)  
George McLean, NHS Grampian (GM)  
Jane Mackie, Head of Community Care (JM)  
Sheila Fletcher, Scottish Representative, Community Transport Association (SF)  
Donald MacRae, Public Transport Manager (DM)

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.0	<b>Apologies</b>	
1.1	Noted, as above.	
2.0	<b>Minute of Previous Meeting Dated 18.11.14</b>	
2.1	Fiona Rolt took a note of the last meeting and will circulate in due course.	<b>FR</b>
3.0	<b>Outcome of Moray Passenger Forum (Lhanbryde) 29.11.14</b>	
3.1	The feedback from the passenger forum was that they were felt to be worthwhile and they would like them to continue.	
3.2	Anita has been checking with people to see if they received the transport guide and it has been received positively. Chris said there were about 463 houses that did not get the directory as they are the ones that border with Aberdeenshire Council. Chris would like a guide to be delivered to these homes so will take this forward.	<b>CH</b>
3.3	Cost of distribution for the guide: £1k received from area forums and £500 from towns partnership. It would be beneficial to get the monies before the end of the financial year. Anita to send invoices for the monies.	

<p>3.4</p> <p>3.5</p>	<p><b>Group Discussion Responses</b> – copy of the responses from the forum to be circulated with the minute. A general discussion was held about some of the comments that were received.</p> <p><b>Next Forum</b> – Fiona Rolt said that there was no more funding for a further forum. The cost of each seminar is about £750-£1,000. It was discussed that we could look for a different venue that was free but all agreed that Lhanbryde was the most suitable venue. It was also discussed that Abellio (who are taking over from firstgroup) and the distilleries or other Elgin companies might agree to provide funding. Fiona Rolt/Anita Milne will take this forward.</p>	<p><b>LD</b></p> <p><b>FR/AM</b></p>
<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p><b>AOCB</b></p> <p><b>Grampian Health and Transport Action Plan</b> – A link to the most current version of this document will go out with this minute.</p> <p>This document shows clear links to accessing healthcare, transport needs, active travel and promoting health.</p> <p>Nicola is on the steering group but has not attended a meeting yet as it was cancelled. Donald MacRae, Public Transport Manager is also on a working group.</p> <p>The action plan shows a huge amount of scope but it requires partnership working with the likes of the NHS and sharing resources.</p> <p><b>Extension of Dial-a-Bus</b> – Nicola is submitting a Committee report to Economic Development and Infrastructure Services Committee on 10.02.15. Buckie and Elgin areas are the quieter areas for dial-a-bus. It is proposed to carry out a 6 month trial of a weekly service from Tomintoul – Grantown. If the trial is successful Nicola would like to link it to Aberlour. This could then link in with the Elgin bus service. In the longer term it could link in to other services where there are gaps and could be useful for tourists. Chris has spoken to stagecoach about a through ticket and they are supportive of this (more discussions to take place to discuss the details). If the report is approved by Committee it would be around mid-April that this proposal would be in place. All agreed that Nicola could state that this group was supportive of the proposal.</p> <p><b>Elgin Dial-a-Bus</b> - Chris said that Elgin would always be difficult as it is more people coming from outwith Elgin into Elgin. Chris said that residents at Chandlers Court have been using taxis so they are looking at providing the Dial M service for this. Anita will arrange for Chris to go to the Elgin South Forum meeting to do a presentation about the Dial M service.</p> <p><b>Publicity</b> - Fiona Murdoch asked about the publicity for the service if it is approved and asked if we could use that publicity to ask the</p>	<p><b>LD</b></p> <p><b>NM</b></p> <p><b>AM</b></p> <p><b>NM</b></p>

	public if there are other services that they would like to see in place.	
4.5	<b>Forres (Saturday Service)</b> – this service is currently funded from developer contributions to run a Saturday service in Forres (on top of the standard Monday – Friday service) and we have enough money to fund this for a couple of years. Elected Members (at the last Committee meeting) asked if other areas could also obtain a Saturday service and Nicola said that discussions have taken place and Grantown would be a good choice for a Saturday service.	
4.6	<b>Babs</b> - At the last Committee (25.11.14) there was discussion about Babs and whether there was some competition with the Council. Fiona Rolt will make contact with Babs to arrange a meeting (Fabio, Anita, Chris and Donald MacRae, Public Transport Manager to be involved). Meeting to take place before the next meeting of this group on 10.03.15.	<b>FR</b>
4.7	<b>Funding</b> - Fabio is attending a meeting this afternoon regarding how funding can be obtained in rural areas. Fabio to feedback any information to the next meeting.	<b>FV</b>
4.8	<b>Car Share Scheme</b> – Fiona Murdoch said that there was difficulty in obtaining funding for this scheme. There will be windfarm money but this is a long way off (around another 3 years). Around £7-9k is needed on top of what the provider already has to fund the scheme. Fiona Murdoch will speak to Councillor Allan Wright to see if he can identify any funding. Fabio said that bridging funding may be a solution. It was discussed that money can't be claimed back for this type of scheme by individuals (from the NHS).	<b>FM</b>
4.9	<b>Taxi fares</b> – discussion took place about taxis that are used as opposed to using a car share scheme because individuals can claim back for taxi fares. Anita Milne to draft a letter to the NHS outlining that the group would like to discuss this matter at the next meeting and this letter will be circulated with the minute.	<b>AM</b> <b>LD</b>
4.10	<b>Public Transport Information Officer</b> – the Council are part funding a post with Hitrans. Part of the remit of this post will be to look at timetabling. Discussion was held about using the barcode scanner type symbols that the public can scan with their phones to receive information but it was noted that not everyone had smart phones or wanted to access information this way. It was also noted at the forum that some of the print used for timetables can be difficult to read so this needed to be taken into account. It was suggested that the post holder could be invited to the next meeting of this group.	<b>CH</b>
4.11	<b>Moray Transport Guide</b> – Chris to send a link to the Council website to go out with the minute.	<b>CH</b> <b>LD</b>
4.12	<b>Council Minibuses</b> – there is an option to hire mini buses from the Council. Anita said that the Handyperson service has drivers that	

4.13	<p>would be willing to offer their time.</p> <p><b>tsiMORAY</b> - is reviewing its three-year Strategic Development Plan to inform the updated version of the plan, which will cover the period from April 2015 to March 2018. Feedback is welcomed along with comments and suggestions from members, partners and other stakeholders until 10am on <b>Monday 16 February</b>.</p> <p>Please follow the <b><u>link</u></b> to the 2014/2017 Strategic Development Plan and email your feedback to <b><u>fabio@tsimoray.org.uk</u></b>.</p> <p>If you would like to discuss the plan with Fabio in more detail, please contact him on 01343 541713 to arrange a meeting.</p>	<b>ALL</b>
5.0	<b>Next Meeting</b>	
5.1	Tuesday 10 March 2015, 10am, Moray Council HQ Committee Room	<b>ALL</b>