

SKILLS AND TRAINING GROUP (STG)

MINUTES OF MEETING HELD ON 12th MARCH AT THE ALEXANDER GRAHAM BELL CENTRE ROOM

Attending

Joe Bodman	Moray Council
Frances Webster (Chair)	Skills Development Scotland
Jacqui Taylor	Moray College UHI
Wendy MacDonald	Jobcentre Plus

Apologies:

Councillor Barry Jarvis	Community Champion
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Agenda Item 1

Welcome and Apologies from Councillor Barry Jarvis

Agenda Item 2

Closed Actions from last meeting:

Employer Event indicative costs for catering and facilitator – facilitator would be in the region of £200 for the day. Catering around £5.00 per head.

Terms of reference have been agreed.

C/F Actions

Jacqui to draft paper for website and circulate

Jacqui to draft the businesses cases and circulate [note defer till SIP agreed]

Once the actions of the SIP have been mapped with the STG ask Gordon Sutherland to facilitate a meeting.

Agenda Item 3

Shared Apprenticeship Scheme

The Shared Apprenticeship scheme is piloting to areas in Scotland one of which is Moray. This scheme which has previously been piloted in Wales works on the basis that a number of employers within the same occupational sector share apprentices. The moray pilot will focus on Food and beverage service. There are different models:

- 1 One employer takes the lead
- 2 A training provider acts as the employer (preferred option)

3 Set up a Shared Apprenticeship Limited Company to run the pilot.

Recommended that there is a pre - employment course for a few weeks prior to young people starting the MA framework.

The shared Apprenticeship Scheme sits outwith the NTP current programme and numbers are not counted towards the SG target of 25,000 apprentices in Scotland.

It was agreed that the programme sits within the STG key aims and that there is a need to increase the number of Hospitality MA's in Moray.

Action: Jacqui will be attending a meeting on the 28th March with People 1st, SDS and HIE to discuss the pilot and will feedback.

Agenda Item 4

Employer Engagement Event

Due to review of the Wood Commission which is not due out till the 7th May it was agreed that to be most effective the employer engagement event should take place after this date. Provisional date was set as the 24th June. An independent facilitator will support the event.

Action – Jacqui to check availability for the AGCB for the 24th June.

Action – All to suggest invite list and format of the day for further discussion on the 16th April.

Agenda Item 5

MEP /SIP

No further update on the SIP. Gordon Sutherland is involved with the working group.

Action – Arrange to meet with Gordon Sutherland to discuss an update on the SIP.

Agenda Item 6

MEP meeting in May (20th)

Jacqui will present to the MEP in Frances absence. Will provide any update on the ST Agenda and the work of the group. 10 – 15 minutes presentation and then Q and A.

Action – once drafted Jacqui will send the presentation round the group for comment.

AOB:

EU funding: Joe noted that the Council had indicated an interest in receiving additional funding to develop the Skills Pipeline. Apparently 16 CPP's have been asked to consider ways in to tackle Social Inclusion (mainly LUPS area).

Jacqui noted that there is a joint bid between SDS and SFC for develop a project based on **Developing Scotland Workforce.**

Welfare Reforms

Wendy noted that the DWP are likely to receive additional funding to deal with the impact of Welfare Reforms. Developments include pre named post work programme activity which involves: 33% on Daily signing/interventions, 33% on Community Work Placement and 33% on other activity.

Lone parents with young children under the age of 3 on ESA will in the future have to undertake some form of work related activity

Date of new meetings:

16th April

14th May

11th June (suggest changing this date)

16th July (suggest changing this date)

13th August (suggest changing this date)

17th September (suggest changing this date)

15th October (suggest changing this date)

12th November

10th December .