

SKILLS AND TRAINING GROUP (STG)

MINUTES OF MEETING HELD ON TUESDAY 15TH JULY AT 10AM AT MORAY COLLEGE UHI

Attending :

Joe Bodman	Moray Council
Frances Webster (Chair)	Skills Development Scotland
Jacqui Taylor	Moray College UHI
Councillor Barry Jarvis	Community Champion
Dawn Mylchreest (secretariat)	Moray College UHI

Apologies

Jane Munro	Jobcentre Plus
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The previous minutes were agreed as accurate by all.

Previous C/F Actions – Paper for STG for CPP / MEP website to be drafted once the SIP has been agreed. Meeting with Gordon Sutherland to be arranged following approval

ACTION POINT - Jacqui to contact Gordon Sutherland, arrange a meeting and invite to event on 19th August.

Additional Agenda Item - Skillcity

Discussion took place around the Skillcity Event organised by the Press and Journal . The event is due to take place in Inverness and although it is to include Moray it seems more Highland based at the moment. One meeting has been held. The focus is mainly on careers. Jim Grant from the Moray Council, Economic Development will attend the meetings as well as Jacqui. Previous Skillcity's focussed on S1/S2 pupils.

ACTION POINT - Jacqui to feed back any updates regarding the Skillcity Event

Item 3 on agenda – EAG Update

Joe advised that the last meeting was postponed due to members availability, the next meeting is scheduled for the 14th August. Frances will attend the EAG meeting with Joe on 14th where they will present and discuss the SIP.

Item 4 on agenda – MEP Update

Jacqui outlined the MEP workshop she attended in place of Frances who was on holiday. The main focus for the workshop was on the 10 year plan and the relevant sections for the MEP. Some of the key points included: Moray being a good place to live although it was decided there was a need for more tourism. Population growth has met and exceeded its target although there was no breakdown of ages. The average wage didn't take into account self-employed people or forces personnel. UHI were to carry out further research in this area as Moray is seen as a low wage area, dualling A9 and A96, business start-ups (little discussion surrounded this area), entrepreneur awards and 5 year survival rates. Frances asked if there was still a Social Enterprise Academy in Moray.

Frances also pointed out the next MEP meeting is at the beginning of September and a presentation from the STG was on the agenda.

ACTION POINT Jacqui to raise issue of social enterprise academy with Fabio at TSI Moray.

Item 5 on agenda – SIP

The local plan is finalised and is going to the Scottish Government.

Item 6 on agenda – September JobsFayre

A September Jobsfayre is taking place on the on 12th & 13th November as part of Moray Business Week and there was concern that our planned Jobsfayre may lead to duplication. However their event is seen to be more career focussed and ours is much wider than the schools – with the general public being invited.

At the previous meeting Jane was very keen on a date around September to support Christmas vacancies. It was suggested DWP to lead the event and STG to provide a support role. It was felt more clarification was required regarding the JobsFayre as the Chamber of Commerce will be involving businesses and won't want to duplicate events.

Discussions focussed on how we don't want to detract from the JobsFayre with our event and make it confusing for people or affect attendance levels by hosting ours. Could we include the Christmas vacancies in their careers fayre? Could we attend their event with a view to enhance it?

ACTION POINT Joe to speak to Jim (if not Jacqui in Joe's absence) to see if he would object to it being a business community event.

ACTION POINT Jacqui to email Jane for thoughts on what has been discussed.

Item 7 on the agenda – Skills day 19th August 8am – 1pm

Joe suggested having a background briefing report prior to the meeting on the 19th. It was decided that the focus should be on the STG priority plan for the next 5 years and developing our action plan for the next 2 years. The existing key priority actions were now outdated .

ACTION POINT Dawn to organise internal catering for 19th.

ACTION POINT Jacqui to draft a background brief around the 10 year plan / Wood Commission report/SIP and send it round the group for 19th.

ACTION POINT: Jacqui to invite David Reid from HIE and Gordon Sutherland from Moray Council.

ACTION POINT Barry to send Jacqui the Moray Economic Plan.

Item 8 on agenda – AOCB

None.

Date of Future Meetings :

Tuesday 19 th August	8am – 1pm
Tuesday 9 th September	10am – 12noon
Wednesday 15th October	Meeting TBC (waiting until job fayre date confirmed)
Tuesday 11 th November	10am – 12noon
Tuesday 9 th December	10am – 12noon