

SKILLS AND TRAINING GROUP (STG)

MINUTES OF MEETING HELD ON TUESDAY 12th May 2015 AT 10AM AT MORAY COLLEGE UHI

Attendees:

Frances Webster (Chair)	Skills Development Scotland
Jim Morris	Moray Council
Jacqui Taylor	Moray College UHI
Jane Munro	Jobcentre Plus
David Reid	HIE

Apologies:

Derek Cairns	Skills Development Scotland
Dawn Mylchreest (secretariat)	Moray College UHI

Agenda Item 1: Welcome and Introductions

Frances welcomed Alan MacBeth from Moray Council to the meeting. Alan will be attending representing the Economic Development Department. Apologies were noted from Dawn Mylchreest and Derek Cairns.

Agenda Item 2: Action Points from last meeting

Amendment to the last minutes: SCHEME should read SCEEN.

The action points from this meeting:

- Members to review the original action plan against the new one and come back to the next meeting with comments. **Discussed and completed**
- Jacqui to provide the partners with a summary of the 2 college projects. **Completed**
- Frances and Jacqui to meet with Gordon Sutherland. **This was now deemed as not required as Alan is now a member of the group ensuring a better link with the Council.**

Agenda Item 3: Action plan discussion and agreement

The action plan has been revised to align with the various skills plans, Moray 2023 and Developing the young workforce. Agreement on the overall content has been met by the group, however, members were asked to do a final review before the next meeting. Lead partners have been proposed and the next step is to meet and discuss to meet agreement with the partners.

AP - Members to review the final action plan.

Agenda Item 4 ESF Funding (Skills Pipeline) (Jacqui / Frances)

Discussion around the development of the ESIF Strategic intervention funding bid and lessons learned. Overall the bid is good and meets a number of the aims of key strategic documents locally and nationally. Jacqui talked about the college bids and Jane indicated that Eric Russell, NHS Grampian may be interested in the childminder bid to tackle inequalities and poverty. Jane also noted that DWP have no support funding this year for training courses.

Alan noted that there is a second bid coming via the CPP aimed at poverty and inclusion and this is due at the end of June. The Early Years Strategy group have indicated that they would like to manage this bid however no decision has yet been made.

Jane updated the group on the Moray Jobs and You event. The exit evaluation indicated that overall the event was very successful. Individual and company evaluations were carried out. Jim noted a concern that this event may cause some confusion with the Schools Careers Fayre. However it was noted that this event was different but it was acknowledged to ensure the events are held far apart.

AP - Alan MacBeth to keep members advised on developments with the ESIF bids.

Agenda Item 5: DYW / Invest in Youth Group update (Jim)

Lots happening with the DYW and invest in Youth Group. Jim has been involved with several meetings. Draft reports include a guidance document on the development of school/ employer partnerships and draft expectations for the following groups: Children and young people, parents and carers, teachers and practitioners, SDS staff and employers. These expectations are out for consultation.

A number of employers will be brought together to discussing the implementation of the DYW and locally work toward to development of an Invest in Youth Group for Moray is progressing.

Agenda Item 6: Future Skills Planning (Jacqui / All)

Jacqui noted that there are some large scale development within the local area including rail network upgrade, wind farm developments and the road network improvements. All these development will require significant skills investment. For noting at this stage.

Agenda item 7: EAG

No update from the EAG as it has not met.

Agenda item 9: AOCB

Frances thanked everyone for attending and closed the meeting.

Date of Future Meetings:

Tuesday 14th July	10am – 12noon	Boardroom at Moray College UHI
Tuesday 11 th August	10am – 12noon	Boardroom at Moray College UHI
Tuesday 15 th September	10am – 12noon	Boardroom at Moray College UHI
Tuesday 13 th October	10am – 12noon	Boardroom at Moray College UHI
Tuesday 10 th November	10am – 12noon	Boardroom at Moray College UHI
Tuesday 15 th December	10am – 12noon	Boardroom at Moray College UHI