

SKILLS AND TRAINING GROUP (STG)

MINUTES OF MEETING HELD ON TUESDAY 14th July 2015 AT 10AM AT MORAY COLLEGE UHI

Attendees:

Frances Webster (Chair) Skills Development Scotland

Jacqui Taylor Moray College UHI

Jane Munro Jobcentre Plus

Apologies:

Derek Cairns Skills Development Scotland

Dawn Mylchreest (secretariat) Moray College UHI

David Reid HIE

Alan Mcbeth TMC

As there were so few attendees it was agreed to record an action note only:

Agenda Item	Update and any Actions	Responsibility	Deadline
Added agenda item Action plan	Actions Noted	On attached action plan highlighted in amber to be finalised.	11 th September.
2 Actions from the last meeting	Action plan revision ongoing Alan McBeth to keep members advised of ESIF funding - Complete	n/a	n/a
3 ESIF bid update	JT updated on developments for the college application. As AMc was unable to attend there was no other update.	AMc	Ongoing
4 EAG feedback	JM updated the group on the EAG.	JM	Ongoing
5. Refresh of Moray Economic Strategy	Discussed the requirement to update the MES. To be tabled at the next STG to discuss.	All	11 th September
6. DYW/Invest in youth group	Hugh McAloon from the SG will be coming up to meet about the establishment of the Invest in Youth Group.	JM can update	11 th September
7. Future Skills Planning	No update other than ESIF. Agreed that this should be a	All	Ongoing

	standing item at each meeting.		
8. Scottish Government Consultation on Employability Support	Frances introduced the report for noting. Members were invited to contribute to the consultation.	All	
9. AOB Employer Representation	Frances expressed concerns that the group was missing a direct employer link. Agreed to invite DC and/or Amanda Mason, key account managers form SDS to the September meeting	FW	

Next meetings:

Tuesday 11 th August	10am – 12noon	Boardroom at Moray College UHI
Tuesday 15 th September	10am – 12noon	Boardroom at Moray College UHI
Tuesday 13 th October	10am – 12noon	Boardroom at Moray College UHI
Tuesday 10 th November	10am – 12noon	Boardroom at Moray College UHI
Tuesday 15 th December	10am – 12noon	Boardroom at Moray College UHI