

COMMUNITY ENGAGEMENT GROUP MEETING

7 November 2017, 9.30am in Training Room 1, Annexe

AGENDA

	<i>Agenda Item and Summary</i>	<i>Action Required</i>	<i>Lead</i>
1.	Previous meeting (5 September 2017)		Chair
1.1	Minute: Paper 1	Approval of minute	
1.2	Matters Arising	Group is invited to:	
a)	Circulation of Communications Plan for Local Development Plan	a) Note e-mail circulation on 6 September 2017	
b)	Partners agreed to identify resources they have to offer to support CPP community engagement Partners to submit list of significant engagement	Partners to provide information as requested	
2.	Monitoring and Evaluating Engagement	Drive the continuous improvement of community engagement and participation Review quality and impact of community engagement in Moray	
2.1	Engagement Calendar (Paper 2)	Note and update Provide feedback on any current activities	
2.2	Monitoring/Progress Report (Paper 3) Update of progress against CEG action plan.	a) Note the updates and advise of any further progress; b) Identify any future work required to progress the action plan.	
2.3	Annual Review – Progress Report (Paper 4)	a) Note the updates and advise of any further progress;	

3.	Development and Implementation of Engagement	<p>Contribute to the preparation of the LOIP to ensure that the CPB consider feedback from communities as part of the evidence base for preparing the LOIP</p> <p>Plan community engagement and consultation in relation to the LOIP</p> <p>National Standards - Promote understanding and implementation</p>	
3.1	Community Engagement Strategy	Review and comment on draft to enable final draft for CPB	
3.2	LOIP		
a)	<p>Year 1 Consultation on plan</p> <p>Proposal for light touch: LOIP to be published electronically, with consideration given to a user friendly version. Electronic survey available for feedback.</p>	Agree process so that arrangements can be put in place following agreement of LOIP by CPB	
4.	Overseeing and Supporting Community and Organisational Capacity Building	Improve knowledge and understanding of CEG members to support the further development of CEG leadership of community engagement and participation	
4.1	Future Planning for Development Sessions	Group to identify development needs	
5.	AOCB		
5.1	Money for Moray (event on 3 December 2017)		
5.2	<p>Dates of future meetings</p> <p>Dates to be fitted around CPB meetings once these are scheduled</p>		