COMMUNITY ENGAGEMENT GROUP MEETING – TUESDAY 14 AUGUST 2018

MEETING ROOM 1, COUNCIL ANNEXE – 9.30 AM

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	Alastair Kennedy (Joint Community Council) Anita Milne (MFCHA) Don Vass (tsiMoray) Fabio Villani (CPOG rep) Fiona Rolt (Area Forums) (Chair) Ian Todd (TMC) Jacqui Taylor (Moray College UHI) Laura Sutherland (MHSCP) Maggie Miller (Police Scotland)	
	Apologies	Councillor George Alexander, TMC Councillor Graham Leadbitter, TMC Irena Patterson (Moray Disability Forum) John Morgan (Scottish Fire & Rescue Service) Karen Chamberlain (HIE)	
	In Attendance	Bridget Mustard, TMC Denise Whitworth, TMC Karen Delaney, TMC (in respect of Item 5.2) Jacqui Graham, Minute Taker	
	Apologies & Welcome	As Fiona had advised she would be late in arriving, Denise started the meeting. Apologies were noted as above.	
1	Chair of CEG	It was agreed that Fiona would continue as Chair of the CEG and that this would be reviewed in 12 months time.	
2.1	Previous Minute - 22 May 2018	The minute was agreed as an accurate record of the meeting. The minute was then proposed by Alastair Kennedy and seconded by Don Vass.	
2.2	Matters Arising	<u>Waste Management</u> It was noted that Colin Bell, Environmental Protection Manager was unable to attend this meeting and that he would be invited along to the next meeting on 18	

		September 2018.	
		<u>Participation Request Easy Guide</u>	
		Ian circulated a paper copy of the Easy read guide and asked for any comments/changes from the Group.	
		The following suggestions were made:-	
		• Better explanation of last paragraph on 1st page where it says "geographical" or "of interest" • On 2nd page change UHI Moray to Moray College UHI • On 2nd page add Health and Social Care • On 2nd page, last paragraph after word "communities" take out "and the Council" • Should there be a short introduction paragraph at the start.	
		Ian will take these suggested changes on board and if anyone has any further suggestions/changes to feed back to Ian.	IT
		Following discussion it was agreed that a pdf version of the application form be used for putting on website as opposed to a word version.	
3.1 i)	Engagement Calendar	The update from TSI was noted and it was clarified that dates can be lifted and published from the document that has been provided to Bridget.	All
		Anita will provide a list of community association meetings to be added to the calendar.	AM
		The Group was encouraged to help populate and publicise the calendar and TSI agreed to publicise the Transport Seminar on Inside Moray. It was noted that it is helpful to have a photograph for any articles for Inside Moray	FV/DV
		It was also noted that the list of significant consultations at the end of the agenda has been updated by the Council and other agencies were invited to add/update this.	All

3.1 ii)	Transport Seminar	Anita provided the details of the upcoming seminar and asked the Group to identify any particular questions or issues that they would want to have raised.	All
		It was identified that students experience difficulties accessing courses at the College due to challenges with public transport and that this would be a useful point to be raised. Access to health and appointments can also be difficult using public transport. A range of issues related to this were raised as part of the Vintage Tea Parties and it would be useful to know if any of these have been progressed.	
		It was suggested that a question is asked linked to the LOIP priority around engaging with communities and the social isolation that is experienced in rural communities.	
		Anita requested that these questions are e-mailed to her.	
		There have also been issues raised through the Community Covenant regarding transport for the military families that are moving into the area and so Bridget will ask the lead officer (Jo) to contact Anita.	BM
4.1	LOIP		
(a)	LOIP Update	Bridget referred to the update that had been circulated and the need to review the LOIP towards the end of the year. A light touch had been taken last year but there is the opportunity to consider how this is done for the refresh of the LOIP. It was suggested that as part of the development session, CEG consider the future engagement on the revised LOIP and this was agreed.	
		It was also suggested that the CEG consider how they can contribute to the LOIP priority around empowering communities and that this could also be considered at the development session.	

(b)	Locality Planning	The Group welcomed the update report from Ian on the work that is underway in the 2 localities to progress locality planning for the LOIP.	
		Currently local agency groups are being established involving community representatives. In Buckie there have been a number of meetings involving local agencies and businesses.	
		In New Elgin there is an active local agency group and the community warden and police are actively involved, including assisting with completion of questionnaires with local residents. Local pop ups will be commencing this month. A local resident group is being established to take forward local engagement on priorities for the area.	
		SCDC have agreed to work with the Moray CPP to provide oversight and feedback on the engagement process so that we can learn what worked and what didn't. This will reflect the perspective of the local communities and participants.	
		It was clarified that VOICE has been used from the start to follow the progress of work for each of the localities – Buckie and New Elgin are being recorded separately. SCDC can also access this and have oversight of how this monitoring is taking place.	
		It was confirmed that a range of Council departments, CPP agencies and community businesses, etc are involved in the local area work and that the response has been very positive. It is likely to be challenging to filter the planning to ensure that appropriate actions that will have value added from partnership working will form the basis of the locality plan and that other single agency actions or work that can be progressed in the community are identified to be actioned outside the plan.	
		It was recognised that there will be a need for ongoing support and that this will not be a one off exercise. Consideration will need to be given to the governance structures on how to ensure the implementation and ongoing support as this work moves on, ensuring appropriate community	

| | | | involvement in that governance. At that point the CSU would be freed up from the development of the plans in these localities and available to move on tob planning work in the next geographical area.

Reference was made to the operational leaflet that had been circulated and it was clarified that this was for use by agency staff only. The group asked that the bullet points at the end of the leaflet need to be set in context (e.g. highest "in Moray"). | |
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| 4.2 | Moray Council's Financial Planning Public Engagement | The group noted the update from Denise on the anticipated Council financial situation and the possibility of 2 consultation/engagement streams with one focussing on information on short term budget cuts and one on contributing to how services are designed for the future at lower cost.

The group was invited to give feedback on options for future engagement in light of the emerging situation.

The difficulty of the situation was recognised but the view of the Group was that there is a need for the 2 streams of communication to run in parallel in order to provide necessary information on short term budget savings as well as a sound long term basis for the development of a new relationship with the community, which could contribute to alternative service delivery in future.

There was a view expressed that capacity and skills have been developed in communities as a result of the recent Town Hall CATs and this could be useful for future community work on assets. Organisations such as the Federation of Village Halls can also provide support. | |
| 4.3 | Feedback from April Development Session and SWOT Exercise | The group noted the feedback from the April development session and considered future direction.

It was noted that the previous discussion around community input into council budget could form a basis for the foundation of future PB. It was also agreed to consider this further as part of the development session and to consider including PB as one of the themes in the new action plan. | |

5.1	"Presentation of report from Money for Moray – Two Years On"	The "Two Years On" report from the Money for Moray group was welcomed as a positive reflection of the range of work that had been undertaken and the capacity that had been built in communities and development for individuals as a result of the activities and involvement in projects was commended. It was noted that it is planned to circulate this report as widely as possible and to take up to the Community Planning Board. It was also agreed to consider publicity in local press and to put the report on Your Moray and other websites.	
5.2	Update on the Community Learning & Development Plan	Karen advised that the CLD plan is evolving and that there is an updated version. Since the inspection report it has been identified that there is a need to create a CLD improvement plan and this includes a review of terms of reference of the group and the reporting structure. 5 priority areas identified in the Plan: • People - improving learning offer • Place – making most of assets and opportunities and supporting to reach potential • Prospects – ensuring workforce are as skilled as they can be so that they can access opportunities and acknowledge skills we have • Publicity – raising the profile of CLD • Strategic Governance The elements of GIRFEC are being "translated" into CLD terms and being used to support and develop the actions for the delivery of the plan. Information will also be publicised more actively on the internet/website. It was noted that there are various sessions taking place with the Inspectors today and tomorrow to support work on the developments needed for Moray CLD. Karen would welcome feedback on the draft plan. It is hoped to conclude the plan next week and publish in draft form at beginning of September.	

		Karen will be invited to come back and update the Group in 6 to 9 months.	
6.	AOCB	<u>Moray Community Learning and Development Strategic Group – CEG Representative</u> It was agreed that Fiona would be the CEG representative on the Moray Community Learning and Development Strategic Group.	
	Next Meeting Dates	The next CEG meeting is to be held on Tuesday 18 September 2018 at 9.30 am in Training Room 1, Council Annexe. <u>Proposed Agenda Items</u> • Waste Management – Colin Bell • Budget • LOIP timetable • Community Planning Partnership Governance • Locality Planning It was also agreed that the draft agenda will be circulated beforehand to the Group to ask if there are any further items for the meeting. <u>Development Session 28 August 2018</u> Agreed that Jacqui would look to see if the venue booking could be changed so that the meeting can start at 9.30 am, will also look to book laptop and projector and teas/coffees/biscuits.	JG