

**COMMUNITY ENGAGEMENT GROUP MEETING – 19 AUGUST 2015**

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Stewart Cree (Leader) Chair, Councillor Gowans, Alastair Kennedy (Joint Community Council), Anita Milne (MFCHA), Fiona Rolt (Area Forums), Steven Christie (Tenants Forum), Tracey Gervaise (MH&amp;SCP), Don Vass (tsiMoray) and Fabio Villani (CPOG rep) Lead Officer.</p> <p><b><u>APOLOGIES</u></b> Apologies were received from Alison Thow (Police Scotland).</p> <p><b><u>IN ATTENDANCE</u></b> Andrea McArthur, Minute Taker John Ferguson, TMC</p>	
1.	Previous Minute 23 June 2015	The minute was agreed as an accurate record of the previous meeting.	
2.	Matters Arising	<p><b>(i) Community Empowerment (Scotland) Bill – John Ferguson</b> John advised that Royal Assent has been given to the Bill. The only update guidance received to date has been regarding allotments which has been circulated.</p> <p>The Bill can be found <a href="#">here</a>.</p> <p><b>(ii) Community Learning &amp; Development Plan update – Fabio Villani</b> Fabio advised that the planned engagement has been completed and the full draft of the plan will be available by end of August 2015. This will be presented to the Community Planning Board on 8 October 2015.</p> <p>Agreed that the draft plan would be presented at the CEG meeting on 15 September 2015.</p> <p><b>ACTION:</b> Circulate in advance of the meeting</p>	<b>FV</b>
3.	Feedback from CPOG and CPB, leading to discussion on:	<p>(i) Remit of Community Engagement Group – Fabio Villani; and</p> <p>(ii) Membership of Community Engagement Group – Fabio Villani</p>	

		<p>The Community Planning Board met on 13 August 2015 and discussed community engagement. Partners on the Board were encouraged to ensure that they had effective representation on the CEG. Currently the following partners have provided a colleague; Scottish Fire &amp; Rescue Services, Moray College UHI and HIE. The group agreed that a representative should also be sought from HITRANS.</p> <p>Cllr Cree suggested that perhaps if the cycle of meetings were less frequent and also the information that is circulated is more relevant at a strategic level, then this may help in encouraging partners to attend.</p> <p>Fabio advised that CPOG, as champions for community engagement, are happy with the report.</p> <p><b>ACTION:</b> Anita to contact Ranald Robertson, HITRANS re membership of CEG.</p> <p>After discussion on other members of the group the following was agreed:  <b>ACTION:</b> Cllr Cree to contact Police Scotland to ensure appropriate representation on CEG. Also contact Don Toonen in respect of Equalities Forum rep. Cllr Cree also to discuss with Cllr Morton.</p> <p><b>ACTION:</b> Andrea to confirm Youth Council representative. Agreed to remove Moray Collaborative Learning and associated representative.</p> <p><b>(iii) CEG Action Plan Development – Fabio Villani</b>  The group agreed that the Action Plan would be presented and discussed at the next meeting on 15 September 2015.  <b>ACTION:</b> circulate in advance of meeting</p>	<p><b>AMilne</b></p> <p><b>CllrC</b></p> <p><b>AMcA</b></p> <p><b>FV</b></p>
4.	Community Engagement in Health & Social Care Integration Update – Tracey Gervaise	<p>Tracey updated the group on the delivery plan for community engagement on the Health &amp; Social Care Integration (document circulated at meeting, also attached).</p> <p>There has been a large amount of work done with service users and providers to engage with them and to date they have met 3 times.</p>	

		<p>Locality profiles are being produced by a national organisation and these are still awaited. Tracey provided an example that a possibility may be using an area like South Lesmurdie who already access many of the services available. She also confirmed that the data that is used is as up to date as possible and all levels of intelligence is being used to support the data.</p> <p>The draft for consultation should be ready by the end of 2015 and the Strategic Plan will be with the Scottish Government by March 2016 for approval.</p> <p>Cllr Cree provided the following <a href="#">link</a> which is an easy to use indicator tool.</p> <p>Please feedback any comments and/or questions at the next CEG meeting or, alternatively, contact Tracey direct.</p> <p><b>ACTION:</b> feedback requested on document</p>	<b>ALL</b>
5.	Community Engagement on the Moray Council Budget – John Ferguson	<p>Councillor Cree advised that there had been a meeting last week with officers on how to engage on future budgets. Currently, the Council have created a reserve through savings therefore the current financial situation is not so critical therefore engagement will be required on a smaller scale. Any engagement process will be considered later in the year when more budget information is available to work from.</p>	
6.	Community Engagement on Moray 2023 – John Ferguson	<p>The Moray 2023 engagement will go ahead as planned though engagement with the public has yet to take place.</p> <p>Currently reference groups are being signed up and the previous document is in the process of being updated.</p> <p>An updated document will be available for discussion at the next meeting of the CEG on 15 September 2015.</p> <p><b>ACTION:</b> updated engagement document</p> <p>It was agreed that all partners should be involved wherever possible in the engagement and facilitation of Moray 2023. Also important to be aware that the public may challenge the priorities as laid out in Moray 2023 and everyone should be for this; checking whether communities agree with the priorities is one of the key purposes of the planned engagement.</p>	<b>JF</b>

7.	Participatory Budgeting Update – John Ferguson	<p>John advised that they are currently working with consultants and it is anticipated that training will be delivered in November 2015 in sessions over 4 days. The CEG to be involved in the training.</p> <p>There is the option to use Dufftown – Planning for Real, as an exercise for the training</p> <p>Dates for the training will be advised as soon as they are confirmed.</p>	
8.	Moray Compact Update – Fabio Villani	<p>Fabio advised that the pre consultation period for the draft Moray Compact ends on 21 August 2015 and has been circulated widely. Useful feedback has been received and discussed and some information still to be verified.</p> <p>Agreed that the draft will be taken to the next CEG meeting on 15 September 2015 for the group to agree.</p> <p><b>ACTION:</b> Moray Compact document to next CEG meeting</p>	<b>FV</b>
9.	AOB	<p>Alastair was concerned that the previous standing item entitled National Standards had ‘dropped off’ the current CEG agenda. It was agreed that everyone should be aware of the standards as they form a basis for all engagement. Link to the standards can be found <a href="#">here</a>.</p> <p>Current consultations can be found <a href="#">here</a>.</p> <p>Irena advised that there is a draft document now available on Independent Living (more information to follow).</p>	
10.	Future Meeting Dates	<p><b>15 September 2015 at 9.30am</b>, Moray College Boardroom</p> <p><b>1 December 2015 at 10.00am</b>, Meeting Room 1, Council Annexe Building</p>	