

## COMMUNITY ENGAGEMENT GROUP MEETING – 23 AUGUST 2016

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Councillor Stewart Cree (Chair), Alastair Kennedy (Joint Community Council), Anita Milne (MFCHA), Anne Lindsay (Moray College UHI), Don Vass (tsiMoray), Fiona Rolt (Area Forums), Fabio Villani (CPOG rep) Lead Officer, Gordon Morrison (SFRS), Ian Todd (TMC), Kev McPherson (Police Scotland), Councillor Patsy Gowans and Tracey Gervaise (MHSCP).</p> <p><b><u>APOLOGIES</u></b> Apologies were received from David Meldrum (Scottish Fire &amp; Rescue Services), Fiona Robb (HIE), Steven Christie (Tenants Forum) and Irena Patterson (Moray Disability Forum).</p> <p><b><u>IN ATTENDANCE</u></b> Mark Palmer, TMC Andrea McArthur, Minute Taker</p>	
1.	Apologies & welcome	Councillor Cree welcomed everyone to the meeting.	
2.	Previous Minute 28 June 2016	<p>Anita highlighted under Item 4, point 4, 2<sup>nd</sup> sentence to amend to read: ‘Anita advised that Community Associations are encouraging individuals on their committees to respond as organisations are finding it difficult.’</p> <p>With this amendment and a couple of minor grammatical amendments, the minute was agreed as an accurate record of the previous meeting.</p>	
3.	Matters Arising	<p>(i) Moray Compact This item is currently pending and a meeting will take place with Fabio and Kev soon to take this forward in respect of producing a one page document.</p> <p><b>ACTION: Fabio and Kev</b></p>	<b>FV/KMcP</b>
4.	Development Sessions (Content & Dates)	<p>(i) 10 August 2016 – Feedback and Discussion Following the development session on 10 August 2016, Councillor Cree advised that he felt it had been an encouraging morning with good discussion taking</p>	

		<p>place round the tables.</p> <p>Fabio agreed that the discussion showed different perspectives which is good. There were 2 main points that arose:</p> <ol style="list-style-type: none"> <li>1. General outcome – central role of localities for community based engagement and participation</li> <li>2. CPP perspective – there is a need for someone to drive community engagement and understand what needs to happen. The CEG is well placed to do this in a leadership role. The CPP Board recognise that the only way to be able to deliver the plan is to undertake engagement and participation. <b>Either CEG can do this and embrace the challenge or the CEG can say they are not doing it.</b></li> </ol> <p>Need someone in the CP structure to ‘own’ community engagement.</p> <p><b>AGREED:</b> this discussion would be continued at the next Development Session on 23 September 2016.</p> <p>Discussion points around the table in respect of localities and ownership:</p> <ul style="list-style-type: none"> <li>• Information for communities - could this be provided in a bullet format to reduce the amount of paperwork circulated?</li> <li>• Tracey advised that health are open to move forward in a collective, collaborative way and their current localities/communities are not ‘set in stone’ however community needs to agree and need evidence to support any changes</li> <li>• Where you live may not be where you work or your where your children attend school</li> </ul> <p>(ii) 23 September 2016 Development Session Is CEG ready to take leading role in community engagement and drive it forward?</p> <p>Continue to support 6 point improvement plan. What actions should we focus on?</p> <p>A draft document entitled Engagement, Participation and Empowerment Strategy has been produced by Community Planning in Aberdeen. The document is a</p>	
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		<p>good example of collaborative working and could help inform CEG a way forward.  <b>ACTION: Andrea</b> to circulate to members of group</p> <p>Councillor Cree emphasised that the role of the CEG had changed with the 6 pointy improvement plan and we now 'play' a driving role. Are CEG happy and ready to move to the strategy aspect? Representation on the group provides the necessary skills required. There is some concern that resources is an issue and possibly knowledge too.</p> <p>Mark stressed that there could be no resources available until CEG are clear on what their demands/requirements are. The CEG need to decide this which can then inform whether resources could be available across the partnership.</p> <p>Tracey suggested that all members could produce information in advance of this meeting on resources outlining what our organisation/group has to optimise community engagement and community empowerment in Moray. This would allow the CEG to see how to access resources that area already there.  <b>ACTION: all members of group</b> to provide a description of their current resources available and how they are being used prior to 23 September 2016. Community representatives can advise resources that they have access to.  Email to <a href="mailto:andrea.mcarthur@moray.gov.uk">andrea.mcarthur@moray.gov.uk</a></p> <p>Reminder that the Community Empowerment Bill will also dictate/drive/guide what we need to do. Need to figure out who, how and when. All members of the CEG should be aware of other organisations and have knowledge of their requirements and consequences if their organisation does not deliver.</p> <p>Fabio advised that he has notes from the development session now available and will put together and circulate to the group.  <b>ACTION: Fabio</b> to circulate report prior to this session on 23 September 2016.</p> <p>This session will also include a presentation on the Moray Local Development Plan 2020 and discussion of</p>	<p><b>AMcA</b></p> <p><b>ALL</b></p>
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		Area Forum report which was submitted to the meeting of the CEG on 28 June 2016.	
5.	Community Engagement 2016 – 6 Point Plan	<p>Mark updated the group on the 6 point plan. Generally the engagement exercise is ongoing and the CEG will look at what has been learned in terms of process at the end.</p> <ul style="list-style-type: none"> <li>• The <a href="#">Calendar</a> is live although to be aware there are still some links not working.</li> <li>• Promotion of themes through the publication of a summary booklet of Moray 2026.</li> <li>• The current information will be removed soon from Council buildings and will be replaced with The Moray Council's own engagement; information will remain elsewhere and will still be accessible on request at Council buildings.</li> <li>• There are still only a few invitations from community groups and had hoped that more would be forthcoming however, attending these meetings will encourage more dialogue.</li> </ul> <p>Recognise that Participatory Budgeting (PB) should have been included under the 6 point plan as it is 'part and parcel' of community engagement.</p> <p>Locality planning is a big topic which will be further discussed at the Development Session on 23 September 2016.</p> <p>Feedback on the consultation will be collated from mid October 2016 and will come back to this group (CEG) initially. Additionally, a draft report should be available for the CP Board by the end of November 2016.  <b>ACTION:</b> agenda item when information available.  Invite Bridget to attend next CEG meeting.</p> <p>A 'you said, we did' will also be made available to the public when complete. The aim is to enable the community of Moray to influence decisions and to be able to see when that has happened.</p>	AMcA
6.	Participatory Budgeting – Finalise Bid for Money	The request has been submitted to the Community Planning Officers Group and a decision will be taken at their meeting on 8 September 2016. Ian circulated a paper with more specific information from the consultant to support the bid to CPOG.	

7.	Community Learning & Development Plan Update	<p>Fabio had circulated notes of the recent meeting of the Moray CLD Plan Working Group. He advised that there is representation across the partnership and partners can contribute to the CLD Plan through a Capacity Building Group that is currently being set up. These groups will take forward strands of the plan.</p> <p>Tracey asked how the Moray Health &amp; Social Care Partnership could 'have a seat at the table'? where best they could be represented in respect of contributing to the CLD Plan. Additionally, Anne offered to take this up with David Patterson, Moray College UHI Principal, who is currently chair of Lifelong Learning Partnership.</p> <p><b>ACTION: Anne</b> to check with Chair of LLP where health could fit in</p> <p><b>ACTION: Fabio</b> will highlight to Karen Delaney that there appears to be a gap in respect of health.</p> <p>Don felt that there is still no clear understanding of the CEG role with CLD. Is CEG an umbrella for governance of CLD under Community Planning? Are we monitoring or driving or something else? Clarity is required.</p> <p>Anne advised that there is a lot of work taking place on 'the ground' that is not reported.</p> <p><b>AGREED:</b> Karen Delaney will be invited to a future Development Session</p>	<p>AL</p> <p>FV</p> <p>AMcA</p>
8.	Consultation Lists	<p>Current consultations can be found <a href="#">here</a>.</p> <p>Tracey advised that there is a Dementia Strategy; information can be found <a href="#">here</a>.</p> <p>The Moray Council budget engagement starts on 29 August 2016.</p>	
9.	AOCB	<p>(i) 2017 Meeting Dates – agreed that cycle should be around CPBoard and CPOG meetings. Look at having x6 business meetings in the year.</p> <p>(ii) Discussion also around Development Sessions which are in addition to business meetings. Agreed that we should aim for x5 Development Sessions in the year.</p>	

		Once meeting dates have been agreed for CP Board and CPOG, draft dates can be circulated and agreed. <b>ACTION: Andrea</b>	<b>AMcA</b>
10.	Next Meeting Dates	<b>CEG Business Meeting</b> <b>Tuesday 1 November 2016</b> at 10.00am in the Gallery, Elgin Library  <b>CEG Development Session</b> <b>Friday 23 September 2016</b> at 9.30am-12.30pm in Training Room 2, Moray Council Annexe Building	