

4.	Engagement Calendar	<p>Denise advised that as the Council wished to consult on the proposed new bin collection arrangements and it was agreed that Colin Bell, Environmental Protection Manager could join the meeting at 10.30 am to discuss this.</p> <p>IJB had carried out a consultation but there was concern at the very tight timescales. Agreed that in the first instance Fiona as Chair of CEG would speak to Laura Sutherland on this issue and escalate thereafter if appropriate.</p> <p>It was noted that the Core Path review was out for consultation with a 12 week time period.</p> <p>There had been contact from MIJB regarding Forres locality planning which includes the decommissioning of Leancoil Hospital. The engagement will run between January and December 2018 with formal consultation from September to December. It was agreed that Robin Paterson be invited to a future meeting of this Group.</p>	Denise/Robin
5.	Monitoring Progress Report	<p>The group noted the updates contained in the report.</p> <p>It was identified that there were some areas for development such as the quality and impact of community engagement work in Moray and this was suggested as a discussion item for the agenda for the next meeting of this Group (ref item 5 on action plan).</p>	Denise/Jacqui G
6.	Community Engagement Strategy	<p>The group discussed the implementation of the Community Engagement Strategy that was agreed by the Community Planning Board in December.</p> <p>It was agreed to proceed to produce and circulate the easy read booklet. There was consensus that CEG reps should ensure that the Strategy has been drawn to the attention of the Board/relevant managers within their organisation. Each rep is asked to provide feedback on implementation within their organisation to future meetings of this Group. The Group also asked that reps be reminded about the engagement calendar and asked to ensure that updates are provided to Jacqui Graham through the generic email of communityplanning@moray.gov.uk</p>	

7.	Locality Planning Presentation	<p>Ian circulated a paper with an outline of a process for engaging communities on locality planning. It was noted that the document is a draft consultation process and does not yet have resources attached to it.</p> <p>Ian described a 10 stage process to be implemented at a local level. The aim would be to ensure that there is a strategic overview for each area. At operational level the local managers from the agencies in the area would be involved to ensure parameters are clear and budget and resources can be focussed. In each area there would be mapping of what is happening to match this against the LOIP theme(s) for that area. The time line has been compressed so that there can be progress shown in 6 months. Step 2 is to establish a local team, with management support for them to become involved in the engagement process and begin to identify the key people in the community who can participate. Then awareness raising will take place to ensure full involvement in the community and various engagement tools would be used. Step 4 brings people together to start to articulate what the LOIP is, explain plans and consider how best they can contribute to developing a complementary input to the locality plan. At that stage, there would be a review of progress to date and a report to summarise the position would be prepared.</p> <p>Following the above it is hoped that the group that has been brought together would be supported to set themselves up to go to the wider community with the plans that they feel should be developed further. Step 7 would collate the statistics and produce a draft agreed locality plan with the agencies and local people's priorities. Step 8 would promote the locality plan before moving on to implementation and monitoring and evaluation.</p> <p>The workshop on Friday will review and refine this and consider how the plan can be resourced. It was agreed that feedback from Friday's workshop be presented to this Group at a future meeting.</p> <p>The question of how this would fit in with the local</p>	
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		<p>management groups and the practitioners networks was raised. It was noted that there will be a need to review the governance arrangements for the LOIP locality plans and more generally area based work.</p> <p>There was also discussion of the need to ensure that the work can be sustained long term and developed into other areas of Moray. The principles of community development and capacity building to make the work self-sustaining within communities long term were acknowledged as important. It is hoped that the pilots will be useful in ironing out some of these issues. The importance of involving the community reps from the outset was also noted.</p> <p>The group was reminded how the 2 areas had been selected based on statistical information around poorer outcomes on health, education, income, crime, etc.</p>	
8.	Possible New Waste Collection Arrangements	<p>Colin Bell Environmental Protection Manager joined the meeting to speak about the possible changes to 3 weekly waste collection for green bins and the planned communications with the public around this change.</p> <p>Colin acknowledged the importance of communication and engagement to ensure that the public understand the changes. Plans are at an early stage. The audience would be all Moray residents and planning to use press releases, radio, stickers on bins, leaflet drops and would welcome feedback on proposals.</p> <p>Timing would be to communicate as soon as possible and to make the change to 3 weekly collection of green bins from June. Also trying to identify and work with vulnerable groups so that their needs are addressed.</p> <p>Colin was asked to ensure that the community councils, area forums, carers groups etc are informed as they will be able to use their networks to circulate information. It was also suggested that recycling information could be added to any leaflets in order to improve understanding of what can be recycled and what happens to the recycling. There was also a suggestion of a calendar that is colour coded to show</p>	

		bin collection days. It was agreed to have an update report from the exercise around August/September.	
9.	AOCB	It was agreed that the following three items be placed on the agenda for the next CEG meeting – (i) Forres Area Review MIJB; (ii) Moray Compact; (iii) Strategy feedback	
10.	Next Meeting Dates	<p>Development Session – 27 Feb 2018 – Community Learning and Development Plan</p> <p>Noted that the Chair has spoken to Karen Delaney but no further details provided. The group was invited to clarify what they wanted from this event and who should be invited. It was agreed that wider representation from organisations would be welcome to attend although need to be aware of numbers. It was noted that the timing of this session might not fit with the outcome of the current CLD inspection and revised action plan.</p> <p>Find out from Karen what could be agenda and what timing would suit. Date to be confirmed thereafter</p> <p>Development Session – 24 April 2018 – Community Choices</p> <p>Propose to have this as a more open session for CPB and CPOG and that Money for Moray group would run this session. The group discussed opening with a broader presentation on participatory budgeting giving examples from other areas followed by Money for Moray illustrating the process they have operated.</p> <p>A bigger more suitable venue is to be sourced, Jacqui Taylor to check on availability at College.</p> <p>Development Session – 29 May 2018 – Community Capacity Building and Resilience</p> <p>General introduction on community capacity building and resilience to be done by Ian’s team. Invite partners to showcase 3 or 4 case studies to share</p>	Denise

		<p>learning around capacity building and resilience. Step by Step group; Tolbooth or Fochabers Institute; Deeside community from Aberdeenshire; Aberlour tea rooms, BALL group. Want to focus on outcomes and how they know they have built capacity/resilience.</p> <p>Following consideration it was agreed that the date, time and venue set for 27 February for Development Session should be used instead for the next meeting of this Group.</p>	
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