COMMUNITY ENGAGEMENT GROUP MEETING - WEDNESDAY 15 JANUARY 2020 MAIN INKWELL ROOM, ELGIN YOUTH CAFÉ – 1.30 PM

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	Alastair Kennedy (Joint Community Council) Anita Milne (MFCHA) Bruce Milne (Scottish Fire & Rescue Service) Councillor George Alexander, TMC Don Vass (tsiMoray) Fiona Rolt (Area Forums) (Chair) Norman Stevenson (Police Scotland)	
	Apologies	Councillor Graham Leadbitter, TMC Fabio Villani (CPOG rep) Irena Patterson (Moray Disability Forum) Jacqui Taylor (Moray College UHI) Grant Nicoll (Scottish Fire & Rescue Service) Karen Chamberlain (HIE)	
	In Attendance	Denise Whitworth, TMC Ian Todd (TMC) Jo Shirriffs (TMC) Jacqui Graham, Minute Taker	
	Apologies & Welcome	Fiona welcomed everyone to the meeting. As this would be Ian Todd's last meeting before retiring from the Council in March, Fiona thanked Ian for his work with the Group and wished him well for the future. It was noted that Iain Macdonald, Locality Manager is	
		to replace Laura Sutherland as NHS representative on the Group. It was also noted that this would be Denise's last meeting as Lead Officer, Fiona introduced Jo Shirriffs the new Head of Education Resources and Communities, who would be the Council's nominated lead should this be requested at CPOG following their	
		meeting on 22 January and with the agreement of this Group would be replacing Denise as CEG lead officer.	

1.1	Previous Minute - 8 October 2019	The minute was agreed as an accurate record of the meeting with the following minor amendments – Page 1, under Apologies & Welcome, 3 rd paragraph add the following sentence at the end "It was also noted that it is unlikely that Denise would continue as lead officer for CEG". Page 2, under Moray Council's New Participation Requests, 8 th line down change to read "what these	
		requests are and what they are not"	
1.2	Matters Arising	COSLA/Consul Tool	
		lan advised that a date is being arranged for COSLA officers to visit Moray and provide briefing sessions/training.	
		The Participatory Budgeting (PB) policy was agreed at Policy and Resources Committee on 14 January 2020. CMT/SMT have considered some areas for potential PB exercises for pilots over the next 12 months and early considerations are:-	
		 Thematic – young people Community – crown estate, housing, play areas Capital – Lossie bridge 	
		Moray has registered as a site for use of Consul and the ICT service has been involved in preparations. Ian Todd, Dawn Brodie and Paul Connor will be attending a COSLA meeting on 5 February 2020 to find out more about taking this forward.	
		Training sessions for users will be arranged with the COSLA training officer. There will also be briefings by COSLA for other groups/stakeholders.	
		CSU are working on a staged process to develop a plan to take forward PB	
		It was noted Money for Moray has been successful in securing funding from Scottish Government and it is planned that some of this would be divided among ASGs in order to do something along the lines of Young People decide. Money for Moray is also looking at methods for taking this forward and an invitation was issued to the group members to attend	

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		an event on 21 January 2020. There will also be funding for community activities which will be a further grant based PB activity. It was agreed to ask the Head of Housing to contact Fiona Rolt as Chair of Money for Moray to explore the possibility of co-ordinating housing PB activity with a possible exercise in Lhanbryde. Engagement checklist Noted that this still remains outstanding, it was agreed that this be an item for the agenda for the next CEG meeting to be held on 24 March 2020.	lan
3.1	(a) Quarterly Performance Reports on Engagement Activity	To note the report on the Council Corporate Plan engagement and that the next steps will be to: • proceed to finalise the plan and seek agreement from the council in February • plan and begin work with specific communities • plan and begin work on PB Feedback from the Group on these next steps would be welcome There was discussion of how the work that was started to engage communities could be taken forward. It was noted that there is some work already taking place or planned (e.g. MIJB/Milnes area). The Council plans to take forward work in local areas and would be likely to use a similar process to the LOIP locality planning but as a single agency and any comments on this were invited. It was agreed to circulate feedback information to those who had attended the public event.	Ian/Denise
	(b) Action Plan	The updates since the last meeting were noted. As a review of the Action Plan is an item for the Development Session to be held on 23 January 2020 it was agreed that further discussion would wait until then.	

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4.1	LOIP Locality	The updates provided were noted.	
	Plans Update	It was noted that work is progressing well in Buckie and New Elgin. In Buckie the agency staff and community monitoring group are working on a report to give information on progress. The aim is to develop learning with community members on performance management looking at short, medium and long term outcomes. It is hoped that a progress report will be available for the next meeting.	
		In New Elgin the focus is on the community garden to bring in the community and this is having a positive impact. This community also plan to provide a 3 month update report.	
		SCDC work has stalled due to absence of key member of their staff. It is understood that it should be possible to progress this in the next few weeks and to finalise the report.	
	LOIP	Noted progress on developing the second edition of the LOIP. Overall the CPOG workshop identified that the LOIP priorities remained appropriate. There will be some minor changes to wording and a more significant review of the young people priority to ensure it reflects the emerging ICS plan and the feedback from young people and their families. There will also be a review of the Alcohol priority to broaden it out to cover well-being more generally.	
		It was agreed that this be added as an item for discussion at the Development Session to be held on 23 January 2020.	
5.1	Development Sessions	At the moment there were no further topics identified for a future Development Session.	
	Next Meeting Dates	Next CEG Meeting scheduled for Tuesday 24 March 2020 at 1.30 pm at Main Inkwell, Elgin Youth Café	
		Proposed Future Agenda Items	
		 Quarterly Performance Reports on Engagement Activity Budget 	

LOIP Updates	
 Council engagement plans 	
Action Plan	

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