

<b>Chair:</b>	<b>Graham Jarvis, Acting Director Education &amp; Social Care, Moray Council</b>	<b>ACTION</b>
<b>In Attendance:</b>	<p>Graham Jarvis, Acting Director Education &amp; Social Care, MC (GJ)</p> <p>Fiona Rolt, Chair of Community Engagement Group (FR)</p> <p>Jackie Andrews, Head of Academic Partnerships, Moray College UHI (JA)</p> <p>Jackie Maclaren, Operations Manager, tsiMoray (JM)</p> <p>Karen Delaney, Community Learning &amp; Development Support Officer, MC (KD)</p> <p>Kathy Henwood, Head of ICS, MC (KH)</p> <p>Laura Sutherland, Acting Health &amp; Wellbeing Lead, HSCM</p> <p>Nina Crocombe, Skills Development Scotland (NC)</p> <p>Sheila Campbell, Principal Librarian, MC (SC)</p> <p>Andrea McArthur, Minute Taker (AM)</p>	
<b>Apologies:</b>	<p>Carmen Gillies, Development Officer, H&amp;SC (CG)</p> <p>Ian Todd, Community Support Manager, MC (IT)</p> <p>Sarah Burton, Co-ordinator, LEAD Scotland (SB)</p>	
<b>1</b>	<p><b>Welcome and Apologies</b></p> <p>GJ welcomed everyone to the meeting and apologies noted as above.</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting – 31 August 2018</b></p> <p>Pg 2, Item 4, para 6 should read ‘... there is a lot of quantitative evidence but not so much qualitative, we have.....’.</p> <p>With this amendment, the minute was agreed as an accurate record.</p>	
<b>3</b>	<p><b>Matters Arising</b></p> <p>24 October 2018, 2.30pm: Review of the old CLD Plan – please ensure that updates on the targets are either submitted to KD in advance or taken to the meeting.</p> <p>JM had contacted Fiona Robb and she is happy in principle to be included in the group circulation for information only.</p>	
<b>4.</b>	<p><b>Community Planning Board Meeting 13 September 2018 Update</b></p> <p>The CLD Plan was agreed by the CPBoard.</p> <p>Council Leader, Councillor Leadbitter, was appointed as</p>	

	<p>the new chair. He has approved the introduction contained within the Plan.</p> <p>Susan Webb, Director of Public Health, indicated they were effective with QA measures around their 3 tier system of reporting and performance management; request to CPB Chair for this information</p> <p><b>ACTION: KD</b> request QA measure information via CPB Chair</p> <p>KD circulated copies of the plan; document to be available on-line.</p> <p>KD has hard copies of the plan if anyone requires for circulation. This is a living document which will be constantly changing and updating. KD advised that this will be also be available on YourMoray and the update tsiMORAY website. There is also a poster available and a small place banner; partners are encouraged to put the posters in appropriate locations within their organisation and use the mini-banners for window displays and at events.. Contact KD directly if further resources are required.</p> <p>At the recent CPB meeting, DW and RG tabled a structure showing link on how locality plans are monitored and how they feed in to system. Agreed that this should be under empowering communities therefore governance of locality plans will come to this group. GJ confirmed that governance/critical decisions about empowerment etc. and locality plans under LOIP will come to this group for verification. There will eventually be 7 locality plans; consideration will need to be given as to how this group manage this? Looking forward, KD suggested having a specific sub group for this when the locality plans are operational.</p> <p>Community engagement side of LOIP will be considered at CEG meetings. CEG are provided with updates on how the engagement is progressing; don't have governance but are overseeing this process.</p> <p>Discussion with I Macdonald around locality management groups would help inform the group.</p>	<b>KD</b>
5.	<p><b>CLD Improvement Plan (post inspection)</b></p> <p>Information required by Tuesday 02 October 2018 at the latest to update the Action Plan.</p>	

6.	<p><b>Education Scotland Progress Visit – 2 October 2018</b></p> <p><u>Support Sessions</u> Following discussion with the inspectors, KD advised that the following sessions have been agreed:</p> <p>9am-10am Senior leaders</p> <p>10.15am-11.15am CLD strategic group</p> <p>11.20-midday – small focus group requested –a few people are required to attend this.</p> <p><b>ACTION:</b> KD to meet with elected members in advance of these sessions.</p> <p>KD view is that there has been a lot of progress strategically, but less so operationally and everyone has a role here to play. The youth work team now have their core learning offers and LEAD have advertised a post.</p> <p><u>Survey Return on Inspection Process</u> Education Scotland Survey has been shared, please can partners respond to KD with comments within the week?</p> <p>KD is confident things have changed since inspectors visit however, if inspection teams are going in to local areas and expecting people to speak CLD and about current structures in place, this is challenging as people volunteer and don't necessarily want to understand the full picture.</p> <p>KD would suggest putting a group response to the survey back to reflect how communities/volunteers consider what they do. We don't have the infrastructure to support multiple inspections; would welcome themed inspections; If third sector inspection is more linked to this then that is likely to get more buy in. Happy to collate and submit if the group agree on a group response.</p> <p>Following discussion, some members of the group highlighted difficulties they had already encountered when trying to complete the survey and have struggled to answer some of the questions. The difficulty with CLD Inspections is that volunteers/groups feel that they are specifically being inspected and this makes it difficult to get people to connect/buy in. The inspection is about services/learning offers available.</p>	<p><b>ALL</b></p> <p><b>KD</b></p> <p><b>ALL</b></p>

	<p><b><i>Agreed that if individuals do not wish to complete survey or find it unworkable, put thoughts in writing and send directly to KD; KD will submit a group response based on these.</i></b></p> <p><b>ACTION: KD</b> to resend links to survey</p>	<b>KD</b>
<b>7.</b>	<p><b>Workforce Strategy Update</b></p> <p>This has already been covered under item 5.</p> <ul style="list-style-type: none"> <li>• Family Learning - we go back and revisit how good is our family learning.</li> <li>• Focus on fairness, equality and diversity – in terms of equality impact assessment and awareness, reduction in services will impact and consideration to be given to how we work better within that.</li> <li>• STEM survey and CLD workforce survey is still open and KD highlighted that it is important to complete this. Currently there is a very low return rate from the third sector around the workforce survey.</li> </ul> <p><b>ACTION: KD</b> to resend the links to the group for the surveys indicated above.</p>	<b>KD</b>
<b>8.</b>	<p><b>National CLD Network</b></p> <p>There is a community capacity building focussed session on the 1<sup>st</sup> November in Montrose.</p> <p><b>ACTION: KD</b> circulate information when available and partners encouraged to attend.</p>	<b>KD</b>
<b>9.</b>	<p><b>North Alliance Update</b></p> <p><u>Reflection Weekend with Prof Karen McArdle 29/30 September</u></p> <p>This event is going ahead this weekend .JM is the new Chair.</p> <p>JM outlined:</p> <ul style="list-style-type: none"> <li>• family learning highlighted as an area to focus on; small working group looking at this to see of any events;</li> <li>• budget challenges with north alliance; no budget to have a conference;</li> <li>• advised agreement from regional improvement collaborative allocated £19,000 for CLD; link from</li> </ul>	

	<p>Aberdeenshire Council; how is this £19,000 going to be accessible to ensure that this is used across north to support CLD</p> <ul style="list-style-type: none"> <li>this is an ongoing conversation.</li> </ul> <p>JM will update this group as information becomes available.</p>	
10.	<p><b>Growing Enterprise and CLD 15 November</b></p> <p>Social Enterprise Academy – funding is available to deliver events to bring social enterprise and CLD together and there is an event taking place in Elgin on 15 November 2018 – <a href="#">Growing Enterprising Communities</a> which is about learning, training, and how to become more enterprising</p> <p>KH advised that currently there is work being undertaken with young people to try and encourage them to be more entrepreneurial. NC advised that M Scott is involved in taking this work forward.</p>	
11.	<p><b>Regional Improvement Collaborative</b></p> <p>GJ updated on the work of the Regional Improvement Collaborative.</p> <p>Andy Griffiths is the Regional Improvement Lead and Helen Budge is leading on rural equality.</p> <p>Sustaining Education in our Communities Summit was held in Inverness on 14 September 2018. This was mainly focussing on schools and education; recruitment, attainment, cost of school estates; chaired by Colin Mair, ex Chief Executive of COSLA amongst other roles. Agreed that education should be protected but not protected with the current model and delivery.</p> <p>Federation model on headships – Highland have a single Head within an ASG then deputes in each school. A parent from Argyll &amp; Bute was a speaker which was informative. The parent agreed that consulting should continue but only when consultative and not informative; should take service users views into consideration.</p> <p>Regional Improvement Plan is currently with the SG for approval; the RIP had been peer reviewed by Tayside and their plan peer reviewed by NA group. Expect the agreed plan back in October 2018.</p>	

	<p>Adverse childhood experiences impact on adulthood and learning.</p> <p>There is an extra £1m funding available for early learning and childcare.</p> <p>There has been discussion around an alternative to the learning festival. One of the main issues is that it is always in Aberdeen and there is no benefit to it being held there rather than elsewhere. It has been suggested that the next event may be held in Elgin.</p> <p>Money available for poverty: tie in with Kathy Ross.</p>	
12.	<p><b>AOCB</b></p> <p>SDS Inspection – NC advised that this is due to be published by the end of November 2018. As inspections go, this was a positive experience for staff.</p> <p>Democracy Matters event highlighted which is being led by the Scottish Government. They are engaging in communities across the country to discuss how to decentralise powers to communities and review roles and responsibilities of local government. Additionally looking at how things can be done differently and what local means to people; how people in local areas can help make decisions in local areas. tsiMoray will share this through their networks.</p> <p><b>ACTION:</b> AMc circulate link to information; <a href="#">Democracy Matters</a></p>	AMc
13.	<p><b>Future Meeting Dates</b></p> <p><b>Wednesday 7 November 2018, 9.15am-10.45am,</b> Meeting Room 200, Moray Council HQ</p> <p><b>Wednesday 12 December 2018 9.15am-10.45am,</b> Meeting Room 200, Moray Council HQ</p> <p><b>Wednesday 09 January 2019 9.15am-10.45am,</b> Committee Room, Moray Council HQ</p> <p><b>Wednesday 13 February 2019 9.15am-10.45am,</b> Committee Room, Moray Council HQ</p>	