

RECORD OF MEETING

Meeting Name:	Moray Community Justice Partnership meeting
Chair:	Blair Dempsey – Justice Services Manager, TMC
Date Of Meeting:	12 May 2017
Location:	Room 201, Moray Council HQ
Attending:	<p>Carol Chambers – Operations Manager, Housing Need, TMC Blair Dempsey – Justice Services Manager, TMC Linda Dorward – Governor, HMP Inverness Penny Gillies – Justice Health Improvement Practitioner, NHS Grampian Graeme Laird - Scottish Fire & Rescue Service Jackie Maclaren – Operations Manager, tsiMoray Susan Maclaren – Head of Integrated Children’s Services, TMC Chris Page – Partnership Development Officer, TMC Kate Stephen – Superintendent (Partnerships & Events), Police Scotland Tish Richford – Team Manager, Criminal Justice, TMC Mike Whelan – Project Manager, Community Justice, TMC</p>
Apologies:	<p>Richard Cantwell – Sheriff Clerk, Scottish Courts & Tribunal Service Cllr John Divers – Councillor, TMC Kathleen Donaldson – Service Team Leader, SACRO Willie Findlay – Community Safety Officer, TMC Paul Johnson – Manager, Moray Alcohol & Drug Partnership Elle Johnston – Moray Women’s Aid Libby Fordyce – Department of Work & Pensions Mandy Gibb – Department of Work & Pensions Iain MacDonald – Children’s Wellbeing Manager, TMC Dave McCallum – Area Manager, Skills Development Scotland Fabio Villani - Chief Officer, tsiMoray Alasdair Walker - Head of Mental Health & Integrated Services, H&S Care Moray Kevin Wallace – Police Scotland</p>

AGENDA ITEM/ TOPIC	ACTION POINT	TO BE ACTIONED BY
<p>1. Minute of previous meeting</p> <p>2. Matters arising</p>	<p>The minute of the meeting of 14 March 2017 was approved.</p> <p>MW had incorporated comments into final Community Justice Outcome Improvement Plan.</p> <p>MW had met with PJ to discuss set of common performance indicators, agreed that these should be based on partners’ existing indicators rather than create an additional tier of reporting. ‘Distance travelled’ measures involving client samples are also likely to feature.</p>	

<p>3. Community Justice Outcome Improvement Plan</p>	<p>MW thanked those who had contributed to the 2017-18 plan. The draft plan had been placed on the Public Protection Partnership page of the Community Planning Partnership website for comment from 29 March to 30 April. The final draft will be submitted to the Public Protection Partnership for approval.</p> <p>LD commented on need to start developing next (probably three year) plan. It was agreed that there was still some ambiguity around members' roles and responsibilities and that a development day would be an opportunity to clarify matters and allow some thought about future plans.</p> <p>LD offered to host this event. BD suggested involving Community Justice Scotland. MW to seek CJS participation and identify potential dates, MW/ BD to look at agenda for the day.</p>	<p>MW</p> <p>LD/BD/MW</p>
<p>4. Children's Reporter – Youth Justice statistics</p>	<p>Although numbers had been historically low, there was a spike in quarter 3 (November and December, specifically) but figures had since dropped back to their earlier level.</p> <p>SM suggested that Alan Johnstone, Senior Social Worker, Moray Youth Justice attend future meetings to provide commentary on Youth Justice statistics.</p>	<p>MW</p>
<p>5. Draft constitution</p>	<p>MW had circulated a draft constitution, derived from that developed for the Moray Drug and Alcohol Partnership by Moray Council's Legal Services. The document was agreed, subject to these amendments:</p> <ul style="list-style-type: none"> • None statutory partners, including third sector organisations, to be referenced at 3.1 • A chairperson and vice chairperson would be appointed for a six-month period, on a rotating basis • Details of sub-groups to be added as and when sub-groups are created. 	
<p>6. Progress update</p>	<p>Engagement</p> <p>Moray Women's Aid added to MCJP – Elle Johnston, Service Manager.</p> <p>DWP to be represented on MCJP – Amanda Gibb and Libby Fordyce. Their role is to train DWP job coaches. They are keen to gain a greater understanding of what is available for clients who have had involvement with CJ.</p> <p>Crown Office & Procurator Fiscal Service engagement arrangements – CO&PFS are proposing quarterly meeting involving coordinators from the seven LA's that were members of the Northern Community Justice Authority. Initial meeting scheduled for Aberdeen on 29 May but concerns have been expressed about this method of engagement.</p>	

<p>7. AOCB</p>	<p>Victims – awaiting guidance from Community Justice Scotland.</p> <p>People who have experience of Community Justice – focus group planned with Highland at HMP Inverness. A preparatory meeting to be held on 24 May. A similar event for non-custodial clients to follow.</p> <p>Communications Strategy</p> <p>We need to develop a strategy – internal and external. Examples of Communications Strategies sought from partner organisations.</p> <p>New model for Summary Criminal Court procedure</p> <p>Scottish Courts & Tribunals Service held a roadshow event in Inverness on 2 May 2017: ‘A new model for Summary Criminal Court Procedure’. A proposition paper describing a digital approach to the summary Court process can be found here: http://www.scotcourts.gov.uk/docs/default-source/SCS-Communications/epr---a-new-model-for-summary-criminal-court-procedure.pdf?sfvrsn=7</p> <p>Proposals are high-level, probably 3-5 years before a digital system is in place. Comments are welcomed by SC&TS.</p> <p>Community Justice Scotland Roadshow</p> <p>MW had circulated information on Community Justice Scotland presentation ‘A series of unfortunate events’, Nearest events are at Inverness (12 June) and Aberdeen (21 June). Partners are encouraged to attend.</p> <p>Date for items for next agenda</p> <p>Friday, 4 August 2017.</p> <p>LD provided an update on proposed new prison for Inverness. Located near the Inverness Retail park, its planned opening date is October 2019. It will have a capacity of 200.</p>	<p>All</p> <p>All</p> <p>All</p> <p>All</p>
<p>8. Next meeting</p>	<p>10.00 on Thursday, 10 August 2017, Moray Council HQ Committee Room (Room 201)</p>	<p>All</p>