

GROUP NAME:	Moray Community Justice Partnership Meeting	
CHAIRPERSON:	Tracy Stephen	
Date of Meeting	Thursday 30 th June 2022	
Location	Virtual - by Microsoft Teams	
Attending	<p>Andy Buchan, Group Commander (Moray), SFRS (AB)</p> <p>Caroline Cooper, Regional Family Support Co-Ordinator, Families Outside (CCo)</p> <p>Chris Holloway, Service Development Manager, APEX Highland (part) (guest) (CH)</p> <p>Darren Bruce, Chief Inspector, Police Scotland (DB)</p> <p>Emma Johnston, Public Protection Lead Officer, Moray Council (EJ)</p> <p>Heather Laing, Business Support Secretary, Moray Council (HL)</p> <p>John Todd, Senior Social Worker, Moray Council (JT)</p> <p>Lizette Van Zyl, Service Manager, Moray Council (LVZ)</p> <p>Mike Whelan, Community Justice Co-Ordinator, Moray Council (MW)</p> <p>Nina Crocombe, Team Leader, Skills Development Scotland (NC)</p> <p>Rachael Dines, Business Support Secretary, Moray Council (shadowing) (RD)</p> <p>Tish Richford, Justice Service Manager, Moray Council (TR)</p> <p>Tracy Stephen, Interim Head of Service, Moray Council (TS)</p>	
Apologies	<p>Alan Prosser, Locality Manager, Victim Support Scotland (AP)</p> <p>Alex Swain, Crown Office and Procurator Fiscal Service (AS)</p> <p>Carol Chambers, Operations Manager, Moray Council (CCh)</p> <p>Cary Tamm, Head of Northern Strategy, SACRO (CT)</p> <p>Elle Johnston, Moray Women's Aid (EJ)</p> <p>Gordon Methven, Elgin Street Pastors (GM)</p> <p>Iain MacArthur, Sheriff Clerk, Scottish Courts & Tribunal Service (IMac)</p> <p>Jackie Maclaren, Operations Manager, tsiMoray (JMac)</p> <p>Jad Leach, Police Partnership Development Officer (JL)</p> <p>Jane Mackie, Chief Social Work Officer, Moray Council (JMa)</p> <p>Jill Munro, Victims Support Scotland (JMu)</p> <p>Jillian Petrie, Team Manager, Moray Council (JP)</p> <p>Kathleen Donaldson, Service Manager, SACRO (KD)</p> <p>Katy O'Connor, Moray College UHI (KO)</p> <p>Laura Sutherland, Acting Health and Wellbeing Lead, NHS Grampian (LS)</p> <p>Louise Mackenzie, HMP (LMac)</p> <p>Mandy Gibb, Disability Employment Advisor, DWP (MG)</p> <p>Mark Holloway, Deputy Governor, HMP Inverness (MH)</p> <p>Sharon Ralph, Crown Office and Procurator Fiscal Service (SR)</p> <p>Teresa Green, Interim Integrated Service Manager, NHS Grampian (TG)</p>	
Minute	Heather Laing	
	AGENDA ITEM/TOPIC	ACTION POINT
	1. Welcome	<p>All present were welcomed to the meeting. Apologies were recieved from IMac, JM, MH and TG.</p> <p>It was noted that Cllr Creswell has retired, the meeting wished to express their gratitude for her great support.</p>
	2. Previous Minute	<p>Minutes of the meeting held on 8th March 2022 were approved.</p> <p><u>Self Evaluation</u> JT, MW and PJ met to discuss the data and requirement to benchmark with comparators. Community Justice Scotland have recently released the Tableau Project phase 1. MW to circulate the link.</p>

3. Vice-Chair Appointment	<p>The previous vice-chair was Ian McKinnon, however he has left his Inspector post and DB has been appointed as Ian's replacement. DB is happy to be vice-chair. Email to be sent to all to identify the vice-chair.</p>	
4. Terms of Reference	<p>The terms of reference document has been updated in line with the feedback provided at the previous meeting, it was noted that there are no significant changes. Updated document to be circulated to all and amendments/confirmation to be sent to HL by email.</p> <p>The updated terms of reference will be attached to all future meeting invitations.</p>	<p>HL All</p>
5. Protecting People in Moray	<p>EJ provided an update, see report for full details.</p>	
6. Outcomes and Performance Improvement Framework (OPIF)	<p>The Outcomes and Performance Improvement Framework (OPIF) was due to be published in Spring 2022, however there has been a delay and it has not been published. The Scottish Government have advised their strategy will be delivered by the end of June 2022. The OPIF cannot be completed until the Scottish Government strategy has been published. It was noted there is work required to align the work between the Scottish Government and Community Justice Scotland. Due to the delay, there is an opportunity to mobilise and prepare for the OPIF and Scottish Government strategy.</p> <p>It was highlighted that diversion from prosecution will be incorporated as a priority in the OPIF.</p>	
7. Data Consideration - Tableau	<p>Community Justice Scotland published the Tableau in May 2022. The dashboard provides high level information and will be updated on a regular basis. Link to be circulated to all.</p> <p>MW to arrange a short life working group.</p>	<p>HL MW</p>
8. APEX Scotland Update	<p>Chris Holloway joined the meeting to provide a brief update from APEX Scotland. APEX deliver a specialised disclosure provision to individuals with criminal convictions. ENABLE Scotland provide support to individuals with a disability for stage 1 to stage 3 on the Employability Pipeline.</p> <p>APEX have commenced work with individuals who receive a service from Justice Services and there has been positive feedback from staff. APEX have made contact with Moray Drug and Alcohol Services to establish the service.</p> <p>Referrals to APEX can be submitted by professionals or individuals who wish to self-refer. APEX support individuals aged 16 and over, Barnardos support young people aged between 16 and 25. Referral form to be circulated to all.</p>	<p>MW</p>
9. Families Outside – Peer Support	<p>As a result of the research undertaken last year, a community café has been arranged to take place on a Thursday evening in The Bow Café, Elgin. CCo requested that all promote the café, details will be circulated via email. CCo requested that members alert her to any appropriate funding opportunities. It was agreed that CCo will be invited to attend Children & Families and Justice Services team meetings to provide an update to frontline staff.</p>	<p>All/CCo All</p>
10. Diversion from Prosecution	<p>Terms of Reference for the upcoming inspection has been published by HM Inspectorate of Prosecution in Scotland.</p>	

	<p><u>Justice Services and Youth Justice Process</u></p> <p>Diversion referrals are submitted to justice services if the Procurator Fiscal believes formal proceedings are not required. Referrals are often received for young people or for individuals who have committed minor offences. There are often underlying concerns for the individual it is believed if these are addressed it can reduce re-offending. Referrals have increased nationally as diversion is viewed the most beneficial route.</p> <p>When justice services receive the referral, they undertake interviews and an assessment to provide a report, which is returned to the Procurator Fiscal. Justice services support workers also undertake health and wellbeing, and risk and needs assessments. Once the report has been submitted work begins immediately and is typically completed within 3 months. Referrals can be made to partner agencies if necessary. The current file retention for diversion case files is 1 year, as no conviction recorded if the diversion was successful. If an individual does not engage with the process, they are reported back to the Procurator Fiscal.</p> <p>Youth justice previously measured outcomes using the wellbeing web, however will now use the Outcome Star.</p> <p>A file audit was undertaken to identify areas of development and it was noted there is a requirement to improve referrals.</p> <p>Success is measured if the individual does not re-offend or come to the attention of justice services. Individuals are asked to undertake an exit survey, the feedback to date has been positive and highlighted that diversion has been beneficial to reduce the likelihood of re-offending.</p> <p>Justice services and youth justice will be introducing Outcome Star in the near future, it is anticipated this will assist with recording the engagement rate.</p> <p>Police colleagues now recommend diversions, however do not record the number of recommendations that are accepted by Procurator Fiscal.</p> <p>It was suggested that individuals are contacted after 3 months to identify if positive destinations have been reached.</p> <p>The number of referrals returned to the Procurator Fiscal as not appropriate are not recorded, however TR noted this is very rare.</p> <p>There is a requirement to measure the impact on the individuals families, it was suggested that the Families Outside survey could be utilised.</p> <p>It was agreed that an action plan must be identified.</p> <p>It was noted that the Care Inspectorate requested the Moray partnership to complete the Diversion from Prosecution Survey for Community Justice Partners. This survey was completed with input from justice services, Police Scotland and the Procurator Fiscal Service, it was returned on 6th June 2022. Survey to be circulated to all.</p>	<p>HL</p>
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11. Setting of Priorities	<p>Priorities will be set when the OPIF and Scottish Government strategy have been published. A needs assessment was completed and the local priorities can be identified in the meantime. It was agreed that a workshop will be scheduled to review priorities.</p>	<p>MW</p>
12. Partner Updates	<p><u>Scottish Fire and Rescue Service</u> Elgin Fire Station have started a fire skills programme with Elgin High School pupils. Sessions focus on training and team building, and take place on a weekly basis. It is anticipated this programme will also be rolled out to Elgin Academy pupils. AB would like to invite partnership members to attend the ceremony after the summer programme. Unfortunately the charity funding has been withdrawn for 2021, AB will suggest accessing CashBack for Communities. DB and JT are willing to provide support.</p> <p><u>Scottish Prison Service</u> An email update was received from MH.</p> <p>Developments or updates since the last meeting <i>The establishment is making progress towards a recovery-focused model of case management. This will see the creation of a recovery wing, which will offer greater support to those with substance misuse issues.</i></p> <p><i>Ongoing pilot in partnership with HCJSW and NHS Highland remains positive with 18 individuals having accessed the ongoing support post liberation, of which:</i></p> <ul style="list-style-type: none"> • 3 disengaged and returned to custody • 2 went on to residential rehab and remain stable • 4 have completed the full 12 months of support and remain in the community • 9 remain in the programme and are being supported in the community <p>Upcoming events in the coming three months <i>September is “recovery month” the establishment will be holding a range of recovery focused events which will support both prisoners and their families.</i></p> <p>Any other relevant information? <i>Development work continues with respect to HMP Highland.</i></p> <p><u>Justice Services</u> An email update was received from TR.</p> <p>Developments or update since the last meeting <i>Court work: now that the Court has re-opened to the public our duty system has been reinstated to cover Court attendance and appointments post appearance. Support workers are involved in this to facilitate the timely sign-ups for Unpaid Work Orders. Better communication is evident and more information prior to Court Report request i.e. phone number for individuals/notice of communication difficulties.</i></p> <p><i>Bail Supervision: EM bail operational from 17th May 2022. Assessment and information paperwork updated, new process in place to cover requests from Elgin and Inverness Sheriff Court. Requests have started to come through, staff not yet fully confident in this but are supported by a senior where required. we have an EM champion in the team who will attend national meetings and keep us</i></p>	

	<p><i>informed of developments and training etc. (some areas have noted an increase in demand for bail, not Moray as yet but we are monitoring our figures).</i></p> <p><i>Group Work: Womens Group is progressing well with improved attendances and engagement from 3rd sector offering a variety of sessions and ongoing opportunities to individuals. Programme developed for the next 2 months with polytunnel as main base and input arranged with Shine, health and APEX.</i></p> <p><i>Group Work: MFMC due to low numbers the Moving Forward: Making Changes group has been suspended and all work is being carried out on a 2:1 basis. A data base has been updated to show progress of all clients with this requirement so we can forecast when the group will restart.</i></p> <p><i>Drug Treatment Testing Orders: Process is working well and recent reviews have evidenced some positive progress for individuals in recent reviews. Social workers have now returned to Court for attending monthly review meetings which is really beneficial. Testing training has been delivered to the team to assist with covering appointments when necessary and an additional social worker is supporting with the completion of assessments/reviews.</i></p> <p><i>Unpaid Work: Continued absences from UPW are evident in the daily reports. This appears to be a national issue at present. Staff are expected to follow up any absences on the day to address non-attendance and warnings consistently issued where appropriate. Recruitment in progress for replacement Task Supervisor (placements) which will allow the progression of additional placements that are appropriate to individuals with particular needs/responsivity issues with employment/child care commitments. Our Twitter page is morayunpaidwork if you don't follow us already.</i></p> <p><i>LSCMI: our national risk assessment tool continues to be under review and social workers continue to use a manual paperwork version to undertake assessments. Meetings are taking place between LA/Scottish Government/RMA to ensure a national response to how we input retrospective data once the system comes online again.</i></p> <p><i>Voluntary Throughcare: New process implemented and bedding in. Aim to have improved links with HMP Inverness with support workers visiting regularly with aim of increasing uptake of VTC and allowing earlier intervention.</i></p> <p><i>Diversion: Following audit the process and paperwork has been updated to offer a more robust assessment and recording/evidence of work undertaken which will incorporate the Outcome Star.</i></p> <p>Upcoming events in the coming three months VAWG Conference 29th July – staff will be in attendance</p> <p><i>Opwn day at UPW: this will be used to showcase work undertaken to local communities/non-profit organisations and counsellors etc. Aim to increase requests for work from areas currently not benefiting and also increase placement opportunities. Details to follow.</i></p>	
<p>13. AOCB</p>	<p><u>Justice Services in Moray</u></p>	

	<p>Children & Families and Justice Services Social Work are currently in the process of delegation to the Integrated Joint Board (IJB) and will move into the Health and Social Care Partnership. NHS Board and Moray Council Committee are in agreement with the delegation. It is anticipated the service will be delegated by the end of 2022. Consideration is required in regard to how Justice Services fits into the National Care Service. The delegation will have limited impact on the Community Justice Partnership.</p> <p><u>CashBack for Communities</u> CashBack for Communities have released phase 6 funding. Community and voluntary partners are eligible, however statutory services are not. Members to contact HL or MW if they would support for the application. The deadline for submissions is 12th August 2022.</p>	
<p>14. Date/Time/Venue of Next Meeting</p>	<p>Thursday 29th September 2022 at 11am via Teams</p>	

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