

**THE MORAY COUNCIL
ENVIRONMENTAL SERVICES DEPARTMENT**

MORAY FORUM TRANSPORT STEERING GROUP

Tuesday 16 May 2017, 10am

VENUE: Moray Council Annexe – Meeting Room 1

ATTENDEES:

Anita Milne, Moray Transport Working Group (AM)
Nicola Moss, Transportation Manager (NM)
Angela Sutherland, Forres Area Forum (AS)
Donald MacRae, Public Transport Manager (DM)
Iain Catto, Elgin Community Council (IC)
Julie Cromarty, Public Transport Information Officer (JC)

APOLOGIES:

Leah Rossvoll, Babs Dial a Bus (LR)
Stevie Robertson, Planning Officer Community Transport (SR)
George McLean, NHS Grampian (GMC)
Fabio Villani, Chief Officer, tsiMoray (FV)
John MacDonald, Community Transport Association (JM)
Linda McDonald, Buckie Area Forum (LM)
Craig Woodall, Stagecoach (CW)

Item	Subject	Action
1.0	Apologies	
1.1	Apologies were noted as above.	
2.0	Minutes of Previous meeting Dated 28 March 2017 & Matters Arising	
2.1	Anita agreed to contact Pam Gowans to find a replacement for Mike Whelan.	AM
2.2	Speyside Car Share Scheme – Nicola updated the meeting to say that Fiona had spoken to Ron/Irene from the scheme since the last meeting of the group but that they were not prepared to meet at this point until further happenings had taken place. Nicola outlined the background to the funding that has been given to the scheme over the past few years and the reasons why it cannot continue. The Council is unclear on other sources of funding that the scheme may have and to agree a way forward would need to be informed of this. Anita and Fiona previously met with them and offered their services in helping to write a business plan. tsiMoray has also offered to help. It was also suggested that the scheme could be widened to cover more than just the Speyside area. It was agreed that Nicola would brief the new ward Members before writing to	NM

	them formally. Anita will then speak to the area forum.	AM
2.3	Seminar notes – Donald spoke to the Council’s Graphics Officer about some bright graphics for the document Fiona produced and this will be done for the next meeting.	DM
2.4	Moray Transport Guide – Iain received copies of the guide and distributed them at a joint community council meeting. Anita also received copies and distributed them to the joint area forum. No comments have been received so far. A press release was issued in the Northern Scot 8.5.17 (http://www.northern-scot.co.uk/News/Whats-wrong-with-Moray-transport-08052017.htm).	
2.5	Funding – Julie checked with Ranald Robertson about the Hitrans contribution to the last seminar and it was been passed for payment. Anita said that she would check with the treasurer to see if it had been received.	AM
2.6	Maps – Nicola said that we could do something in-house if needs be and updated the group to say that a funding paper was being prepared to be submitted to Hitrans looking at funding for marketing etc and if successful part could be used for this.	NM
2.7	Community Transport Providers –Discussion was held at the last meeting about holding some type of event or celebration that all the organisations could be invited to. Anita and Donald will meet up to discuss ideas.	AM/DM
3.0	The Way Forward – Structure of Steering Group	
3.1	Iain, Fiona and Anita have met several times since the last meeting of this group and have drafted a constitution. They agreed that the structure would be as a Scottish Charitable Incorporated Organisation (SCIO). Draft was sent to all members of the group by e-mail 15.5.17. Timescales would need to be such that the draft would be approved by the group, would go to OSCR for approval and then back to the July meeting of this group for final agreement before going to the September transport seminar for approval. It was agreed that:	
	- Nicola would speak to Council legal representatives and Elected Members.	NM
	- Nicola will circulate some dates for a separate meeting.	NM
	- Anita will speak to the Moray Forum at the end of this month for feedback.	AM
	- All would send any comments they had on the constitution	ALL

	to Anita and Iain.	
4.0	Transport Updates	
4.1	Stagecoach – Craig was not present at the meeting but Donald updated the meeting to say that Stagecoach changes to the Elgin – Kinloss – Findhorn - Forres service and some North Elgin estate services were implemented on 8.5.17. The Elgin - Kinloss/Findhorn section has been withdrawn but an hourly service is being provided on the Findhorn – Kinloss - Forres leg of the service which will hopefully meet the needs of most customers. The Council has not had any concerns raised with them about the Elgin estate services which have ceased so are unsure what the true affect has been.	
4.2	Forbeshill (Forres) – stagecoach service has ceased. It was discussed that residents can register for dial-a-bus as an alternative.	
4.3	Transport for Health and Social Care – Two drivers have been recruited for the Dr Grays Patient transport service. Escorts will be interviewed. All seems to be going well so far.	
4.4	Dial M – January was quiet but seems to be recovering into healthy figures again. The PTU will visit Larch Court to brief them on dial-a-bus. Donald agreed to check with the Council contact centre to make sure that people with any hearing difficulties can book the dial-a-bus.	DM
4.5	School Week Changes – Donald said that discussions had been taking place with regards to the proposed changes for the school week and the knock on effect for school transport. A survey has been launched and will be open until 19.5.17. The changes would introduce a 33 period week in all 8 secondary schools across Moray. Donald said that changes to the primary schools are also happening and primary 1, 2, and 3 would be finishing at the same time as the other primary classes. Proposed changes would come into effect August 2018. A steering group has been set up to discuss and iron out any knock on effect for the PTU and dial-a-bus services but it is hoped that there will be minimal disruption to the services that dial-a-bus currently undertakes.	
4.6	Kingston-Garmouth-Urquhart-Lhanbryde – Donald said that the first trip for this service will take place on Saturday 20.5.17.	
5.0	2017 Transport Seminar	
5.1	It was agreed to propose a date of 30 September 2017 at Lhanbryde community centre.	

	A discussion was held about coming up with a theme for the seminar before deciding on the format, whether it should concentrate on small breakaway groups or speakers or a mixture of both. Donald said that Chris Hall had offered to facilitate if needed. Julie agreed to speak to colleagues in Hitrans to gauge interest/whether the date suited.	
6.0	AOCB	
6.1	Your Moray Website – Anita asked Lorna if the minutes and agenda for this group were added to the website. They are and are located at this link (although it needs to be updated): http://www.yourmoray.org.uk/ym_standard/Page_105085.html	
7.0	Next Meeting	ALL TO NOTE
7.1	Tuesday 18 July 2017, 10am, Meeting Room 6 (Council Annexe)	