

**THE MORAY COUNCIL
ENVIRONMENTAL SERVICES DEPARTMENT**

MORAY FORUM TRANSPORT STEERING GROUP

Tuesday 26 September 2017, 10am

VENUE: Moray Council Annexe – Meeting Room 7

ATTENDEES:

Anita Milne, Moray Transport Working Group (AM)
Nicola Moss, Transportation Manager (NM)
Angela Sutherland, Forres Area Forum (AS)
Donald MacRae, Public Transport Manager (DM)
Iain Catto, Elgin Community Council (IC)
Leah Rossvoll, Babs Dial a Bus (LR)
Stevie Robertson, Planning Officer Community Transport (SR)
Neil MacRae, Partnership Manager, Hitrans (NMac)
Cllr Theresa Coull, Keith & Cullen Elected Member (TC)
Duncan Leece, Director of Operations, Banffshire Partnership (DL)
Rebecca Ross, Banffshire Partnership (RR)

APOLOGIES:

Julie Cromarty, Public Transport Information Officer (JC)
George McLean, NHS Grampian (GMc)
Fabio Villani, Chief Officer, tsiMoray (FV)
John MacDonald, Community Transport Association (JM)
Linda McDonald, Buckie Area Forum (LM)
Craig Woodall, Stagecoach (CW)

Item	Subject	Action
1.0	Apologies	
1.1	Apologies were noted as above.	
2.0	Minutes of Previous meeting Dated 16 May 2017 & Matters Arising	
2.1	DM to discuss with Lorna regarding the Health & Safety Care Represented Forum	
2.2	Speyside Car Share Scheme – Nicola and Donald did meet and had a productive meeting, the outcome was they are going to work with us.	
2.3	Funding – Julie checked with Ranald Robertson about the Hitrans contribution to the last seminar and it was been passed for payment. Anita said that she would check with the treasurer to see if it had been received. This is ongoing.	

<p>2.4</p> <p>25.</p>	<p>Maps – Nicola said that we could do something in-house if needs be and updated the group to say that a funding paper was being prepared to be submitted to Hitrans looking at funding for marketing etc and if successful part could be used for this. MN to check with NM.</p> <p>Community Transport Providers –Discussion was held at the last meeting about holding some type of event or celebration that all the organisations could be invited to. Anita and Donald will meet up to discuss ideas. – This is ongoing.</p>	
<p>3.0</p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p>Transport Updates</p> <p>Donald checked with the Council contact centre to make sure that people with any hearing difficulties can book the dial-a-bus. – This is up and running and available.</p> <p>School Week Changes – Donald said that discussions had been taking place with regards to the proposed changes for the school week and the knock on effect for school transport. A survey has been launched and will be open until 19.5.17. The changes would introduce a 33 period week in all 8 secondary schools across Moray. Donald said that changes to the primary schools are also happening and primary 1, 2, and 3 would be finishing at the same time as the other primary classes. Proposed changes would come into effect August 2018. A steering group has been set up to discuss and iron out any knock on effect for the PTU and dial-a-bus services but it is hoped that there will be minimal disruption to the services that dial-a-bus currently undertakes. – This is ongoing.</p> <p>Kingston-Garmouth-Urquhart-Lhanbryde – Donald said that the first trip for this service took place on Saturday 20.5.17. Passengers are using the service, 7 passengers on average with maximum being 15 passengers. These are mainly fee paying rather than concession travelers. The community would like a Saturday service but would like the timings tweaked. Similarly the Monday – Friday passengers are mentioning to the drivers they would like the timings looked at. Some passengers are using the service to link to Aberdeen and Inverness Buses. Meeting on 13th October waiting on final figures to determine whether this would be viable or not.</p>	
<p>4.0</p> <p>4.1</p> <p>4.2</p>	<p>The Way Forward</p> <p>Conclusion, better to constitute the group. Anita, Ian and Cllr Murdoch met and drafted proposals involving SCEO at last meeting in May and presented a revised draft. Any feedback would to go to the OSCR.</p> <p>At last meeting a discussion was had regarding how this may</p>	

4.3	<p>impact various groups, any comments on the draft would be referred to Ian following Nicola having a meeting with Legal. Although the meeting did not go ahead we are still on target for going ahead.</p> <p>Iain to circulate the proposed constitution to the various members of the group. Anita spoke to the forum and they are fully supported of the draft.</p>	
5.0	<p>Buckie Area Transport – Current Situation & Thoughts</p> <p>5.1 Babs Dial-A-bus has closed due to lack of funding and volunteers. This has widespread concerns across the community with a lack of accessible transport for 400 users, of which 50/60 are regular users. There are no total journeys for the month – no figures. Dial M does not have the personal touch that Babs provided.</p> <p>5.2 There is currently no funding for direct travel between Buckie and Keith and with the 2 banks closing in Buckie this will potentially cause disruption to the public. The banks closing were Clydesdale and RBS. IC asked if the banks have been approached to discuss funding, Ian to look into.</p> <p>5.3 Leah Rossvoll no longer works with Babs.</p>	IC
6.0	<p>Banffshire Partnership – Community Partnership</p> <p>6.1 The above business is a charity based in Boyndie since 1999 and Duncan Leece heads both. Dial a Bus, there are 3 Buses 2 of which are wheelchair friendly running services for around 290 clients which 110 are regular users. They manage 12 services per week plus additional excursions such as shopping or theatre trips. Duncan has not developed any plans to work with Moray Council but he is happy to look into that whilst not jeopardising the financial stability of taking on more customers. They are open to ideas and suggestions all the same.</p> <p>6.2 Corridor Route – Duncan has a meeting with Aberdeen Council tomorrow 27th September looking into the possibility of picking up customers along route as well as customers that have pre-booked the service.</p> <p>6.3 Duncan made it very clear they are not taking over the bus fleet from Babs due to the age and condition of the vehicles however 2 of the vehicles may be still serviceable and could be used by another charity organization. One of the fleet was purchased by a Scottish Grant and it was agreed to be used as a community vehicle for 5 years. There may be legal implications on who owns this vehicle.</p>	

6.4	Legal advice has been sought regarding the ownership of the vehicle.	
6.5	Patient Transport - Currently Duncan does not offer the service to take clients to hospital appointments as the requirements of the service does not work for his bus fleet but he is happy to look into this further as they do have a vehicle that can be converted to an ambulance type of first aid vehicle. Funding is the issue as nobody is aware where the money can be obtained from which is potentially holding back a service.	
6.6	Duncan will need some facts and figures - Donald, Duncan and Stevie are to see where we can go from there, Donald is interested in the Keith aspect of the service.	
6.7	Patient Transport - Nicola explained it has taken over 3 years to have the conversation with the NHS to get the Senior Management to look into this.	
6.8	Cllr Coull mentioned would people be prepared to pay and get the service, Duncan replied in one of their surveys the users would be prepared to pay. Nicola said that as a one off this would potentially be okay but for regular users would not be financially stable. Anita mentioned DR Grays have volunteer drivers but this is hardly used as people order taxis to get them from A-B.	
6.9	<p>How to Pull Together</p> <ul style="list-style-type: none"> • Following Duncans meeting regarding the “Corridor Route” feedback is to be generated via Donald. • Babs Buses – Pursue with Legal. • Start to gather statistics; running details from Babs double checking the Data Protection angle regarding passing on customers details). 	
7.0	Transport Updates	
7.1	Public Transport - Meeting is organised on Thursday 5 th October at 6-6.30pm at St Giles Church. Mike Lock from Stagecoach isll be attending. This will be an open meeting.	
7.2	Transport for Health and Social Care – Ongoing	
7.3	Dial M – Passenger figures for August are: Forres 1500, Elgin 495, Buckie 192, Keith 270 and Speyside 439. Trend has seen improvements growing over past few months. Various reasons such as reduction in the Stagecoach services. Total of 3,000 for August with an average of around 50 new customers registering based over the last 6 months.	
7.4	Dial M is a compliment not a service in its own right, customers do	

	not quite understand this and having to change their routines to meet the times/service.	
7.5	Community Transport – nothing to report from Angela in Forres.	
7.6	Success of 334 noted in the P&J which quoted “Record Profits” – Nicola stated the Buses are made best use of when not being used for Health & Social Care which is their primary use – out-with those times the Buses are put on for additional services which looks like we are in profit but we are making the best use of resources.	
7.7	Archiestown Service is doing fine 365 Grantown on Spey has an increasing number of passengers. The time at the other end is under discussion.	
8.0	2018 Transport Seminar	
8.1	The 2017 Seminar will not go ahead due to time restraints, Anita spoke to Donald & Nicola to push back to Spring 2018. Various speakers are to be in attendance. Date has been penciled in as 24 th March 2018 but this is to be agreed/ confirmed.	
9.0	AOCB	
9.1	There is a small grant funding available around £55,000 for rural areas excluding Buckie, Keith, Lossie, Elgin and Forres. Restrictions apply.	
9.2	Scottish Government Funding have allocated £60,000 for wellbeing projects, this is Moray wide with no restrictions.	
9.3	Cllr Coull is interested in attending these meetings however committing to every one might not work but Cllr Coull will liaise with Cllr Warren to see if one of them might make alternative meetings.	
9.4	There is no Speyside Rep – Anita will be looked into this and there is further work to be done with the Car-share Scheme, although they now have a website and are involving younger members but it is moving forward.	AM
10.0	Next Meeting	
10.1	Tuesday 21 st November 2017, 10am, Meeting Room 6 (Council Annexe)	ALL TO NOTE