

**PREVENTION WORKING GROUP
10.00AM 12 FEBRUARY 2016, COMMITTEE ROOM, HEADQUARTERS**

RECORD OF WORKING GROUP MEETING

IN ATTENDANCE	
Laurence Findlay	The Moray Council
Bridget Mustard	The Moray Council
Tracey Gervaise	NHS
Iain Macdonald	The Moray Council
Davie Meldrum	SFRS
Fiona Robb	HIE
Fabio Villani	tsiMoray
Willie Findlay	The Moray Council
David Oxley	HIE
Stewart Mackie	Police Scotland

IN ATTENDANCE

Mrs Diane Robertson as Clerk to the meeting.

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Apologies	Ally Birkett, SFRS, Anne Lindsay, UHI	
2. Minute of Meeting held on 3 December 2015	Item 4 second para – TG clarified “there was a need to work together”, this was in terms of carrying out an intelligence exercise together. The minute of 3 December 2015 was agreed as an accurate record of the meeting.	
3. Community Renewal	Paul McColgan was unable to attend this meeting nor was Sean Connor from Community Renewals. TG to liaise with Paul once a date for the next PWG meeting has been set to arrange his attendance at the next meeting. TG gave a brief overview of Community Renewal – Community Renewal has already been working with NHS Grampian for a couple of years. TG has been	TG

	<p>working with P McColgan on the proposal, and hopefully it will fit well within Moray's plan. If the proposal went further, it would be reported to the CPP Board due to the significant budget required.</p> <p>TG will circulate further information on this to the PWG.</p> <p>FV said that this work used to be carried out "in-house", and sadly this was now not the case. TG/LF agreed and informed that it may revert back to "in-house" following on from the information and know how received while working with Community Renewal.</p>	<p style="text-align: center;">TG</p>
<p>4. Resource Implications</p>	<p>Resource Capacity</p> <p>Resource capacity was discussed, following on from the restructure in Children's Services, there will be eight Locality Management Teams, all linked to the eight ASGs. They will meet regularly. These LMG meetings will have specific items to address at each meeting. The profiling by BM's team will help to specify areas which need to be addressed at that specific time.</p> <p>Each LMG will have a Locality Wellbeing Officer. Prevention will be a major focus of the work of these groups and they report to the C&YPP.</p> <p>IM informed the Group that a Locality Event took place last week to relaunch this way of working and was well attended. The feedback received from a range of agencies was positive. IM to include the feedback in a report and discuss with the PWG at a later meeting.</p> <p>LF asked all in the group what their resources were and what they could do/are already doing:- DM, SFRS informed that they are already carrying out preventative work throughout Moray for example currently carrying out 800 Home Fire Safety Visits (HSFV) a year, DM mentioned several other ongoing projects.</p> <p>FV, TSI – the resource is there, the work with the Health and Social Care team is good but more resource is needed for C&YPP area. Other areas will also require more resource.</p>	<p style="text-align: center;">IM</p>

	<p>WF, Community Safety – most of the Community Safety work is reactive, happy with resources at the moment.</p> <p>DO, HIE– resource is limited due to only having 2 members of staff available to work on this.</p> <p>WF – Following on from the comments by DM, WF informed that the LMGs are purely for the C&YPP work, the Police work in set areas, the LMG work in LMGs, the issue is trying to link all work together.</p> <p>SM – The challenge for Police Scotland attending all the LMGs would be the attendance of the designated representative at all the meetings all the time, although SM stressed that all meetings would be attended by a representative from Police Scotland.</p> <p>TG, NHS – Early intervention is at the heart of the NHS business. In terms of early intervention there are several teams in place. CPP level could be achieved.</p> <p>FV thought that LMGs spanning the whole remit of the partnership may be the best way forward. The model to be tested and improved if required.</p> <p>It was asked if the resource as a body could be funded by partners or if a case could be put forward for employing a Programme Manager to move the Prevention agenda forward. DM did not think this would be beneficial at the moment, A Birkett is already the Prevention Officer for SFRS and would this not mean replication? LF said that as Moray is a small area it cannot have the same resources as the Grampian area.</p>	
<p>5. Plans/ timetables for Planning for Real and Development of Community Profiles</p>	<p>BM advised of timetable to complete the Community Profiles to support the LMGs. She will complete Forres LMG profiles including smaller profiles for Dyke, Kinloss and Alves/Rafford by the end of February. Speyside to be complete by end of April.</p> <p>BM will discuss the other information to be included in the profiles as suggested at the LMG development day with IM and WF next week.</p> <p>There is a set programme for Planning for Real, Aberlour is in the process of being completed, Keith</p>	

	<p>has not started yet although the profile has been done. BM meeting with Ian Todd to finalise the schedule.</p> <p>Every area of Moray will have a profile completed by the end of the year. Once a programme has been put together, it was thought that these should be reviewed annually rather than any longer to keep the information as real and relevant for use as possible.</p> <p>Planning for Real - FV mentioned that the Grampian Housing Association are resourcing 3 workshops across Grampian, one would be in Moray, this would be a one day workshop with the Community. FV said this might be beneficial.</p> <p>BM can do update on the programme.</p>	
<p>6. Community Development</p>	<p>FV – Community Learning Plan for Moray has been completed. An event is being held in March as a practitioners’ network.</p> <p>Parts of the Community Learning and Development are set within different teams within TMC, and as such is quite fragmented which has been highlighted in a recent review of senior phase pathways. The Scottish Government asked for a CLD plan to be done, FV produced the first draft of this, in which FV informed there is still more work to be done on this. Karen Delaney has been appointed as the CLD support officer and she will be working with FV to complete this.</p>	
<p>7. Vanguard Report</p>	<p>TG gave a brief overview of the Vanguard Report. P McColgan gave the Report to TG.</p> <ul style="list-style-type: none"> • Services should be local by default. • Services to be more individual to the family’s needs, etc. <p>LF said that the control of the budget from central to Local Management is the way forward, the Locality Management Groups will know best what is needed for the local community over the next few years.</p> <p>DM – asked if the structure in Community Safety needs to be expanded. Could a daily meeting be set to go through issues using the Hub? How do we collate all the issues, both reactive and preventative?</p>	

	<p>WF informed that the Hub is presently being reviewed, and it would be possible to have a facility where information could be shared via email on a daily basis to partners but it was thought that a daily meeting was not practical. TG said the above is for short term prevention only and the focus on this group is medium to long term prevention.</p>	
<p>8. Principles of Prevention</p>	<p>LF – went through the Principles of Prevention document emailed to all previously -</p> <p>To analyse data on:-</p> <ul style="list-style-type: none"> • Early Years • School age population • Transitions into adulthood • Working age population • Elderly <p>DM asked what does – “reporting back to groups” mean, LF said this is purely putting the right questions back to groups. DM then asked if the questions asked would be going back to the correct group. LF informed DM that he is discussing the Early Years, etc not the fire data which would still be under the remit of the PPP.</p> <p>FR asked the question where can the work be invested using the good organisations that we already have doing good work?</p> <p>All the Partnership groups are represented within the PWG group. DM asked if the other groups could report to the PWG if they have any specific priorities, or if any area has a problem with increased vandalism, teenage pregnancies, etc. TG said that Prevention could be a standing agenda on all the Partnership Group meetings, reporting back to the PWG.</p> <p>DM asked if the way forward was by looking across the whole partnership, BM informed this can be done once the targets and Community Profiles have been completed. LF informed that the targets in all Partnership Groups are to be looked at and cross referenced with the data BM has provided to ensure that the Partnerships are focusing on the correct things.</p> <p>Resources – LF suggested that appointing a Project Officer may be a good way forward. The budget for</p>	

	<p>CPP was discussed at the last CPOG meeting. Limited funding is available, some partners have still to reply to BM, once received, this will go back to CPOG to discuss how they want to allocate the funds. The budget is small and is not large enough to employ anybody. It may be worth holding a prevention development day event for all partnerships to attend.</p> <p>In terms of prevention spending, some of the funds were time allocated, contribution to prevention is quite substantial. Early change fund has gone to the Scottish Government.</p> <ul style="list-style-type: none"> • LF – will change some of the paper and re-issue based on comments from members of this group, this might be presented to the Board. • LF keen to receive the presentation from P McColgan • FV to send his plan 	
9. AOCB		
10. Date of Next Meeting	26 May at 10.30am, Committee Room, The Moray Council HQ	